

MAYOR  
Joe Purcell  
  
POLICE CHIEF  
Paul M. George Jr.



PUBLIC WORKS DIRECTOR  
Michael Hurff Jr.  
  
FINANCE OFFICER/CITY CLERK  
Andrew Lehr

The City of Hardin is inviting you to a scheduled Zoom meeting.

**Committee & Council Meeting**  
**of Tuesday, October 1, 2024**

Held by virtual meeting and the Public is invited to attend in person.

**Topic: City of Hardin Committee & Council Meeting – 6:15 p.m.**

**Landfill Committee Meeting – 6:15 p.m.**

**Council Meeting – 6:30 p.m.**

Start Time: 6:15 p.m. Mountain Time

The meeting will open at 6:00 p.m.

If you will be logging into the Council meeting by:

Computer: Please identify yourself by submitting your first and last name by using the “Chat” function.

Phone: Please identify yourself by stating your First and Last Name.

City of Hardin is inviting you to a scheduled Zoom meeting.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/9897104479>

**Meeting ID: 989 710 4479**

One tap mobile

+17193594580,,9897104479# US

+12532050468,,9897104479# US

Dial by your location

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

Meeting ID: 989 710 4479

Find your local number: <https://us02web.zoom.us/j/9897104479>

**Meetings are Audio Recorded ONLY**

**Montana Legislature House Bill 890**

*The City of*  
**HARDIN**

406 North Cheyenne  
Hardin MT 59034  
(406) 665-9292

**Committee Meeting  
AGENDA**

**October 1, 2024**  
Council Chambers  
401 N. Cheyenne  
and by virtual meeting

Join Zoom Meeting  
<https://us02web.zoom.us/j/9897104479>

Meeting ID: 989 710 4479

One tap mobile

+13462487799,,9897104479# US (Houston)

+16694449171,,9897104479# US

**AUDIO RECORDING BEGINS**

**PUBLIC COMMENT:**

• **Landfill**

**6:15 p.m.**

- Landfill Canister Site

*Meeting adjourned at \_\_\_\_\_ P.M.*

**Meetings are Audio Recorded ONLY**  
**Montana Legislature House Bill 890**

**AGENDA**

*The City of Hardin  
406 N. Cheyenne Avenue  
Hardin, MT 59034*

**October 1, 2024**

**AUDIO RECORDING BEGINS**

**MEETING CALLED TO ORDER AT 6:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mayor: \_\_\_\_\_

Alderspersons: Steven Hopes \_\_\_\_\_ Clayton Greer \_\_\_\_\_ Chris Sharpe \_\_\_\_\_  
Rock Massine \_\_\_\_\_ Jeremy Krebs \_\_\_\_\_ Antonio Espinoza \_\_\_\_\_

**CONSENT AGENDA:**

Council Meeting 09/17/2024 Public Hearings 09/17/2024  
Claims

**PUBLIC COMMENT:**

**MAYOR:**

- o Attending the Montana League of Cities and Towns Annual Conference in West Yellowstone

**COMMITTEE REPORTS:**

- **Personnel Committee/City Policy:** Mayor
- **Sewer & Water:** Massine
- **Law Enforcement:** Hopes
- **Streets & Alleys:** Espinoza
- **Parks & Playgrounds:** Krebs
- **Finance/Landfill:** Greer
  - o Landfill Canister Site
- **Resolutions and Ordinances:** Sharpe

**SPECIAL COMMITTEES:**

**PETITIONS & COMMUNICATION:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

- o Chamber of Commerce – Street Closure of 200 Block for Trunk or Treat
- o Records Disposal Request
- o Roof Repair Estimates
- o TIFD Annual Report – FYE 6/30/2024

**STAFF REPORTS**

- **Public Works:**
- **Finance:**
- **Police:**
- **Legal:**
- **Economic Development:**

**RESOLUTIONS & ORDINANCES:**

**ANNOUNCEMENTS:**

City of Hardin Phone System: New phone number (406) 665-9260

Alley Clean Up: September 30, 2024 – Have items out early Monday, September 30, 2024

Request for Qualifications for CDBG: Due by Thursday, October 3, 2024 by 3:00 p.m.

City Hall Closed: Monday, October 14, 2024 for Columbus Day

Council Meeting: of November 5, 2024 rescheduled to Monday, November 4, 2024 due to Election Day Holiday

Request for Qualifications Infill and Renovation Redevelopment for Housing: Proposals are due by October 25, 2024 by 3:00 p.m.

City of Hardin Job Openings: Full-time position: Police Officer. Part-time position: Building Inspector/Code Enforcement Apprentice. Positions are open until filled.

*Meeting adjourned at \_\_\_\_\_ P.M.*

**AUDIO RECORDING ENDS**

*Additions to the Agenda can be voted on by Council to add to the Agenda for the next Council meeting.  
Agenda items will need to be submitted by Wednesday noon before a Tuesday Council meeting.*



**THE COMMON COUNCIL  
CITY of HARDIN, MONTANA**

**PUBLIC HEARINGS:** The Public Hearings for Amending the Cost of Street Maintenance in District #1 and the Cost of Garbage Assessments for Fiscal Year 2024-2025 was opened at 6:20 p.m. by Mayor Joe Purcell.

Present at the hearing were:

Council Members Steven Hopes, Clayton Greer, Chris Sharpe, Rock Massine, Antonio Espinoza, and Jeremy Krebs.

City Staff: Finance Officer/City Clerk Andrew Lehr, Public Works Director Michael Hurff, Jr., and Deputy City Clerk Angela Zimmer.

Also present physically and by virtual meeting: City Attorney Jordan Knudsen and members of the Public

Mayor Purcell opened the meeting for discussion or Public Comment.

Laurie Tschetter, local business owner, voiced her concerns about the cost of street maintenance at the campground. Espinoza entered the meeting at 6:21 p.m. Tschetter noted the community cannot handle an increase like this again.

Carole Fox asked what the increase was. Lehr reported this amendment isn't to increase it more; Council passed a 3% increase for Street Maintenance at the last meeting; this is an amendment adding in parcels that were annexed in. Mayor Purcell noted the increases were approved in the budget.

Mayor Purcell asked if there was any comment. It was noted the increases approved in the budget were 3% for Street Maintenance and 4% for Garbage.

There being no further discussion, the Public Hearing adjourned at 6:25 p.m.

**COUNCIL MEETING: The Regular Council Meeting for September 17, 2024 was called to order at 6:30 p.m. Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.**

The following Aldermen were present: Steven Hopes, Clayton Greer, Chris Sharpe, Rock Massine, Antonio Espinoza, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Andrew Lehr, Public Works Director Michael Hurff, Jr., Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, and Police Chief Paul George, Jr.

Also present physically and by virtual meeting: City Attorney Jordan Knudsen and members of the public

**MINUTES OF THE PREVIOUS MEETINGS & CLAIMS:** Sharpe made the motion to approve the Council minutes as written for September 3, 2024. Motion seconded by Greer. On a voice vote the motion was unanimously approved. Greer motioned to approve the Public Hearing minutes as written for September 3, 2024. Hopes seconded. On a voice vote the motion was unanimously approved. Hopes motioned to approve the Closed meeting minutes for September 3, 2024. Greer seconded. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims for September 17, 2024.

	CLAIM No.	Monthly Total
August, 2024	31437-31438, 3140-31441, 31443-31473, 31478-31479	\$ 241,291.69
September, 2024	31439, 31442, 31474-31476	<u>\$ 320,427.04</u>
<b>Claims Total (Expenditures)</b>		<b>\$ 561,718.73</b>



**August Payroll** **\$ 350,061.54**

**TOTAL Submitted** **\$ 911,780.27**

Massine seconded. Krebs asked if Love's was contacted for any contribution to the Kokomo Road approach. Greer voiced to submit a bill to them. It was noted Hurff had sent them a letter. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Carolyn Dawes, resident, voiced her concerns about problem neighbors, for the last twelve years; and how she has had to call law enforcement over the last few days. She voiced she is frustrated as a homeowner and provided information about the problems she and her family have experienced. There was discussion about City Codes and State Law. It was noted they would be further looked into.

Jose Funke, resident, voiced he would like to bring Neighborhood Watch back again and asked about getting bikes for City Police Officers into next years' budget.

**MAYOR:**

Mayor Purcell reported Union Contract negotiations continue for the Police Department; lead line surveys were due September 13<sup>th</sup>; the Ash Contract was signed by Rocky Mountain Power; the School Resource Contract is at the school for approval; and he is working with Animal Care Center on a contract for the pound services.

**Personnel Policy/City Policy:**

The City currently has openings for a full-time Police Officer and General Laborer to Maintenance Worker III, and a part -time Building Inspector/Code Enforcement apprentice; all positions are open until filled.

**Sewer & Water:**

Massine reported the new water line is about complete; they are doing tests today.

**Law Enforcement:**

**Streets & Alleys:**

Espinoza reported Alley Clean Up is scheduled for September 30<sup>th</sup> and the street on railway is finished. Espinoza noted he has received a complaint about the fiber going in around town; they have pylons next to driveways and residents are worried they will get hit. He asked if maybe Hurff can call to see if they can move them.

**Parks & Playgrounds:**

Krebs reported the approved Pavilion bid is waiting to be signed; he added the contractors are in contact with each other and are coordinating the project. The playground equipment contract is waiting on final approval by the company; and Hurff is working on the Request for Proposals for a splash pad. Krebs added the crew has been working putting in the playground equipment at Heimat Park.

**Finance/Landfill:**

Greer asked about going out to bid for the Landfill Project again. He requested a Landfill Committee Meeting to be scheduled at the next Council Meeting.

**Resolutions & Ordinances:**

**SPECIAL COMMITTEES:**

**PETITIONS & COMMUNICATIONS:**

Mayor Purcell reported the City received City-County Planning Board minutes of August 12, 2024; information from the Hardin School District 17 for Active ALICE Training; and a newsletter from the Montana Department of Transportation.

**UNFINISHED BUSINESS: N/A**

**NEW BUSINESS:**

Mayor Purcell reported the City received a recommendation from the City-County Planning Board to approve the Zone Change Application submitted by Nolan Foster,



engineer, on behalf of Nelson and Clara Glick. The property is located at the east end on Gable Boulevard. Michael Ebert, resident, voiced he lives in the neighborhood they are talking about and he didn't buy his property to have it devalued by having semi-trucks sitting over there. He asked to not let this go through and provided information about the Fed Ex trailers that come through there. He asked again to please do not allow this to happen; there are other places they can go; and to maintain that neighborhood value. Mayor Purcell voiced the approval of the zoning change does not approve Fed Ex; they would have to apply for a conditional use. Greer noted he didn't think trucks with three trailers could make that corner and the consensus has been to not force semi traffic into residential areas. It was clarified letters were sent to the properties within one hundred and fifty feet. Laurie Tschetter voiced she doesn't want this for anybody who lives in that area. Massine and Krebs voiced concerns. Greer motioned to deny the application. Massine seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reviewed the Askin Pay Application #1 in the amount of \$169,058.78. Greer motioned to approve the pay application. Massine seconded. On a voice vote the motion was unanimously approved.

Lehr reviewed the Event Notice and Continuing Disclosures for the Tax Industrial Development Revenue Bonds (TIFD). Greer motioned to approve the report. Hopes seconded. On a voice vote the motion was unanimously approved.

Massine motioned to approve the Ice Slicer quote in the amount of \$7,170.60. Espinoza seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported the Council Meeting of November 5<sup>th</sup> falls on Election Day and asked if Council wanted to reschedule the meeting. Krebs motioned to reschedule the meeting of Tuesday, November 5, 2024 to Monday, November 4, 2024. Hopes seconded. On a voice vote the motion was unanimously approved.

#### **STAFF REPORTS:**

##### **Public Works:**

Hurff reported the sand shed is scheduled to start tomorrow and chip seal was done on Kokomo Road today. Krebs asked when the park restrooms will be closing. Hurff noted it depends on weather.

##### **Finance:**

Lehr provided a review the Annual Report for the Tax Increment Finance District for the Fiscal Year ended June 30, 2024., adding it will formally go before Council at the next meeting.

Lehr reported the state budget will be turned in this week to the Department of Administration; special assessments and Mill Levies 2023/2024 for Fiscal Year 2025 have been submitted to the Department of Revenue and the County. Lehr reviewed payments made by Rocky Mountain Power. Tschetter voiced Rocky Mountain Power not paying their taxes is affecting all of us in this town; they pay after we do the budget. She asked about sending them a letter for them to realize what they are doing to the residents.

##### **Police:**

Police Chief Paul George, Jr. reviewed calls for service. He reported School Resource Officer Laurie Welch started at the school full time this week and he extended a "Thank You" to Officer Welch for her service; National Police Women's Day was last week.

Corrina Kirschenmann-Kuntz expressed concerns about vehicles being moved, areas that need to be cleaned up, and signs at vacant businesses. Tschetter pointed out businesses that haven't taken care of their properties. Mayor Purcell voiced there are things in motion that may not be seen on the surface; letters and fines are going out. Police Chief George voiced to send code enforcement issues to code enforcement; the new Police Service Aide's primary duty is animal control, Police is criminal enforcement, and Joe Connelly is code enforcement. Mayor Purcell reported the key is to please fill out complaint forms. Espinoza asked why doesn't code enforcement come to the meetings. Mayor Purcell noted he is not a department head; he is an employee. Jose Funke voiced his thoughts about code enforcement; codes being enforced for vehicles being on lawns and loose dogs. Mayor Purcell asked Funke to please do his research and know facts before coming in to make accusations. Hopes asked if a brief report can be given to Council and Mayor Purcell noted he can have a report next time. Hopes voiced he doesn't have to show up. Lehr voiced code enforcement cannot write a citation, he is not a police officer. This is why he asks for complaints. Upon further discussion, Mayor Purcell halted discussion. Knudsen reviewed state laws and the



process for violations; he will write the complaints. Mayor Purcell voiced the process needs to start with a citizen complaint; then it goes forward.

**Legal:**

**Economic Development:**

**RESOLUTIONS & ORDINANCES:**

**Resolution NO. 2387 – Cancelling the 2024 Election for 2024 Local Government Review Study Commission, and Declaring the Election by Acclamation.** Mayor Purcell reported there are three positions open to serve on the commission; one person put in and will automatically be elected; he will look at appointing two more people to the commission. Greer motioned to approve the resolution. Espinoza seconded. Knudsen provided information about the appointment process and that the individuals would come before Council for approval. On a voice vote the motion was unanimously approved.

**Resolution NO. 2388 – Amending Street Maintenance in District #1 Fiscal Year 2024/2025.** Sharpe motioned to approve the resolution. Hopes seconded. On a voice vote the motion was unanimously approved.

**Resolution NO. 2389 – Amending Garbage Assessments Fiscal Year 2024/2025.** Greer motioned to approve the resolution. Sharpe seconded. On a voice vote the motion was unanimously approved.

**ANNOUNCEMENTS:**

Mayor Purcell announced the new City Phone Number is (406) 665-9260; Alley Clean-Up is scheduled for September 30<sup>th</sup>; and the Request for Qualifications for the Community Development Block Grant (CDBG) are due by Thursday, October 3, 2024 by 3:00 p.m.

The City of Hardin has the following Job Openings: Full time position: Police Officer and General Laborer or Maintenance Worker I to Maintenance Worker III. Part-Time position: Building Inspector/Code Enforcement Apprentice. Positions are open until filled.

Greer motioned to adjourn the meeting at 7:48 p.m. Sharpe seconded. On a voice vote the motion was unanimously approved.

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**Joe Purcell, Mayor**

**ATTEST:**

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**Andrew Lehr, Finance Officer/City Clerk**



# City of Hardin

Submitted for Approval

October 1, 2024

Month	CLAIM No.	Monthly Total
September, 2024	31480-31485, 31506-31509, 31511-31530, 31534-31540	<b>\$ 782,963.66</b>
October, 2024	31486-31505, 31531-31533, 31541	<b>5,108.47</b>
<b>TOTAL Submitted</b>		<b>\$ 788,072.13</b>

**Claims or Expenditures over \$5,000**  
per Resolution #2189

Vendor	Purpose	Check #	Amount
C & B OPERATIONS LLC	2024 John Deere Gator and windshield	40759	17,089.50
IN CONTROL, INC	SCADA parts for WTP, Hill Tank, River	40760	7,844.00
S BAR S SUPPLY CO	Sand shed crew and materials	40804	18,000.00
MT DEPARTMENT OF ENVIRONMENTAL QUALI	Quarterly landfill license	40808	8,251.72
MATOVICH OIL CO.	Gas, diesel, oil, DEF, etc	40814	10,813.42
JORDAN W KNUDSEN	Legal services	40816	8,500.00
BOB SMITH FORD INC	2022 GMC Terrain - Admin vehicle	40782	23,299.00
FIRST INTERSTATE BANK (MASTERCARD)	Credit card purchases	-99660	16,208.50
<b>Transfer to US Bank Trustee</b>			
US BANK NATIONAL ASSOC	Transfer of property taxes to trustee	40761	647,641.49

CITY OF HARDIN

Claims Report

For the Accounting Period: September, 2024

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Vendor	Claim #	Check	Amount
ROSS MILLER	CL 31480	40758	79.99
C & B OPERATIONS LLC	CL 31481	40759	17,089.50
TINA M TOYNE	CL 31482	40783	387.26
TINA M TOYNE	CL 31483	40784	126.50
IN CONTROL, INC	CL 31484	40760	7,844.00
US BANK NATIONAL ASSOC	CL 31485	40761	647,641.49
LAURIE WELCH	CL 31506	40785	167.16
CenturyLink	CL 31507	40786	1,468.05
WOMACK MACHINE SUPPLY CO	CL 31508	40787	2,946.85
* CASH	CL 31509	40788	116.05
MONTANA DAKOTA UTILITIES	CL 31511	40790	503.23
CERTIFIED LABORATORIES	CL 31512	40791	1,341.85
JUSTICE CLEARINGHOUSE	CL 31513	40792	734.00
MLEA	CL 31514	40793	580.00
BILLINGS CONSTRUCTION SUPPLY	CL 31515	40794	160.00
BIG SKY TIRE & SERVICE CO LLC	CL 31516	40795	960.00
CENTURYLINK	CL 31517	-99659	236.84
DIS TECHNOLOGIES	CL 31518	40796	1,094.95
ECOLAB INC	CL 31519	40797	81.90
ENERGY LABORATORIES INC	CL 31520	40798	2,010.00
HAWKINS, INC	CL 31521	40799	2,356.89
MILLENNIUM ELECTRIC	CL 31522	40800	4,129.00
LYNN'S SUPERFOODS	CL 31523	40801	86.43
LUMBERZACS INC	CL 31524	40802	134.56
POSITIVE PROMOTIONS INC	CL 31525	40803	370.95
S BAR S SUPPLY CO	CL 31526	40804	18,000.00
STAHLY ENGINEERING & ASSOCIATES INC	CL 31527	40805	93.00
TOWN & COUNTRY SUPPLY ASSN	CL 31528	40806	526.50
WAGNERS HEATING & AIR CONDITIONING LLC	CL 31529	40807	150.00
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	CL 31530	40808	8,251.72
CITY WATER DEPT	CL 31534	40812	3,438.85
HARDIN DO IT BEST	CL 31535	40813	819.32
MATOVICH OIL CO.	CL 31536	40814	10,813.42
USA BlueBook	CL 31537	40815	215.90
JORDAN W KNUDSEN	CL 31538	40816	8,500.00
BOB SMITH FORD INC	CL 31539	40782	23,299.00
FIRST INTERSTATE BANK (MASTERCARD)	CL 31540	-99660	16,208.50
			<b>782,963.66</b>

**CITY OF HARDIN**

Claims Report

**For the Accounting Period: October, 2024**

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<b>Vendor</b>	<b>Claim #</b>	<b>Check</b>	<b>Amount</b>
JACK WEICHMAN	CL 31486	40762	100.00
BOB SCHOEN	CL 31487	40763	100.00
PAT BRECKENRIDGE	CL 31488	40764	100.00
TERRY BULLIS	CL 31489	40765	100.00
RON NEDENS	CL 31490	40766	100.00
DENNIS FOX	CL 31491	40767	100.00
HARRY KAUTZMAN	CL 31492	40768	100.00
ROB BRYSON	CL 31493	40769	100.00
KENTON G KEPP	CL 31494	40770	100.00
JAY LUNDBERG	CL 31495	40771	100.00
DANIEL J KLINGENSTEIN	CL 31496	40772	100.00
LARRY W VANDERSLOOT	CL 31497	40773	100.00
JIM WEDEL	CL 31498	40774	100.00
TIM A WAGNER	CL 31499	40775	100.00
TEDDY J BURROUGHS	CL 31500	40776	100.00
KATHERINE M JOHNSON	CL 31501	40777	50.00
SANDRA K BIERY	CL 31502	40778	50.00
KEITH BRECKENRIDGE	CL 31503	40779	100.00
JERRY WEMPLE	CL 31504	40780	100.00
MARK BETTS	CL 31505	40781	100.00
WISPWEST.NET	CL 31531	40809	115.12
U.S. POSTAL SERVICE	CL 31532	40810	522.35
MONTANA SEPTIC	CL 31533	40811	1,250.00
VOLUNTEER FIREMEN'S INSURANCE SERVICES	CL 31541	40817	1,321.00
			<b>5,108.47</b>



**CITY OF HARDIN**

Check Report

10/1/2024

Vendor	Claim #	Check	Amount
ROSS MILLER	CL 31480	40758	79.99
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IN CONTROL, INC	CL 31484	40760	7,844.00
US BANK NATIONAL ASSOC	CL 31485	40761	647,641.49
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BOB SCHOEN	CL 31487	40763	100.00
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TERRY BULLIS	CL 31489	40765	100.00
RON NEDENS	CL 31490	40766	100.00
DENNIS FOX	CL 31491	40767	100.00
HARRY KAUTZMAN	CL 31492	40768	100.00
ROB BRYSON	CL 31493	40769	100.00
KENTON G KEPP	CL 31494	40770	100.00
JAY LUNDBERG	CL 31495	40771	100.00
DANIEL J KLINGENSTEIN	CL 31496	40772	100.00
LARRY W VANDERSLOOT	CL 31497	40773	100.00
JIM WEDEL	CL 31498	40774	100.00
TIM A WAGNER	CL 31499	40775	100.00
TEDDY J BURROUGHS	CL 31500	40776	100.00
KATHERINE M JOHNSON	CL 31501	40777	50.00
SANDRA K BIERY	CL 31502	40778	50.00
KEITH BRECKENRIDGE	CL 31503	40779	100.00
JERRY WEMPLE	CL 31504	40780	100.00
MARK BETTS	CL 31505	40781	100.00
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TINA M TOYNE	CL 31482	40783	387.26
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CERTIFIED LABORATORIES	CL 31512	40791	1,341.85
JUSTICE CLEARINGHOUSE	CL 31513	40792	734.00
MLEA	CL 31514	40793	580.00
BILLINGS CONSTRUCTION SUPPLY	CL 31515	40794	160.00
BIG SKY TIRE & SERVICE CO LLC	CL 31516	40795	960.00
DIS TECHNOLOGIES	CL 31518	40796	1,094.95
ECOLAB INC	CL 31519	40797	81.90
ENERGY LABORATORIES INC	CL 31520	40798	2,010.00
HAWKINS, INC	CL 31521	40799	2,356.89
MILLENNIUM ELECTRIC	CL 31522	40800	4,129.00

CITY OF HARDIN

Check Report

10/1/2024

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Vendor	Claim #	Check	Amount
LYNN'S SUPERFOODS	CL 31523	40801	86.43
LUMBERZACS INC	CL 31524	40802	134.56
POSITIVE PROMOTIONS INC	CL 31525	40803	370.95
S BAR S SUPPLY CO	CL 31526	40804	18,000.00
STAHLY ENGINEERING & ASSOCIATES INC	CL 31527	40805	93.00
TOWN & COUNTRY SUPPLY ASSN	CL 31528	40806	526.50
WAGNERS HEATING & AIR CONDITIONING LLC	CL 31529	40807	150.00
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	CL 31530	40808	8,251.72
WISPWEST.NET	CL 31531	40809	115.12
U.S. POSTAL SERVICE	CL 31532	40810	522.35
MONTANA SEPTIC	CL 31533	40811	1,250.00
CITY WATER DEPT	CL 31534	40812	3,438.85
HARDIN DO IT BEST	CL 31535	40813	819.32
MATOVICH OIL CO.	CL 31536	40814	10,813.42
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VOLUNTEER FIREMEN'S INSURANCE SERVICES	CL 31541	40817	1,321.00
CENTURYLINK	CL 31517	-99659	236.84
FIRST INTERSTATE BANK (MASTERCARD)	CL 31540	-99660	16,208.50
			<b>788,072.13</b>



Alexandria Edwards  
10 E Railway  
Hardin, MT, 59034  
[hardinchamber@gmail.com](mailto:hardinchamber@gmail.com)  
406.679.0028  
9.23.2024

City of Hardin  
City Council  
Hardin, MT, 59034

Dear City of Hardin,

I hope this message finds you well. I am writing to formally request a temporary street closure of the 200 Block of Center Avenue on October 31, 2024, from 3 PM to 7 PM.

This closure is necessary to accommodate the 2024 Trunk or Treat event, held by the Hardin Chamber, which will enhance safety for participants and provide an enjoyable experience for the community. The event will be held from 4pm-6pm on 10/31.

We are working with the State of Montana to temporarily close the 300 block of Center Ave. during the same time, to enhance the safety of participants during the event.

Thank you for considering this request. I look forward to your response.

Sincerely,  
Alexandria Edwards, MBA  
Chamber of Commerce Member



<b>RECORDS DESTRUCTION DOCUMENT (RM88)</b>	NO.  PAGE            OF            PAGES
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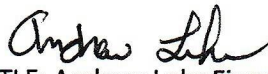
<b>1. AGENCY NAME AND DIVISION/PROGRAM:</b> City of Hardin 406 N Cheyenne Ave Hardin, MT 59034	<b>2. AGENCY CONTACT:</b> NAME: Andrew Lehr  PHONE #: 406-665-9260 EXT 102 EMAIL: cityfinance@hardinmt.com
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**3. NOTICE OF INTENTION:** The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

Delete     
  Incinerate     
  Shred as Classified     
  Toss without Restriction

Other: Explain

**4. SUBMITTED BY:** I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or **Offer to the State Historical Society Archives** has been fully justified, and that further retention is not required for any litigation pending or imminent. Documentation attached from Historical Society.

SIGNATURE: 

NAME AND TITLE: Andrew Lehr Finance Officer

DATE: 09/19/2024

**5. LIST OF RECORD SERIES**

**NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.**

a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
8	4	Customer work orders	3	7/2019-6/2020	.25	
8	4	Daily Cash Receipt and Edit Reports	5	7/2017-6/2018	1	
8	5	Service Applications and Contracts	1	7/2019-6/2021	.10	
8	5	Claims	5	7/2014-6/2015	3	
8	5A	Monthly Tax Receivables Reports	2	7/2016-6/2018	.05	
8	5B	Monthly Tax Receivables Reports	5	7/2016-6/2018	.05	
8	3b	Bid and Proposals (under \$25,000)	1	7/2018-6/2021	.001	
8	3d	Bid and Proposals (Over \$25,000)	completed	07/21-6/2022	.001	

<b>6. DISPOSAL AUTHORIZATION:</b> Disposal for the above listed records is authorized. Any deletions or modifications are indicated.	<b>7. DISPOSAL CERTIFICATE:</b> The above listed records have been disposed of in the manner and on the date shown in column g.
Custodian/Records Manager  Name: Andrew Lehr Date:	Name and Title:  Signature:

**ESTIMATE**

Kirkness Roofing & Exteriors  
 144 Moore Lane,  
 PO BOX 23165 Zip Code 59104  
 Billings, MT 59101  
 (406) 256-1798

**Sales Representative**  
 Andrew Carney  
 (406) 661-6682  
 Andrew@Kirknessroofing.com



*35K Budgeted for rep & maint*

**Michael Hurff**  
 406 N. Cheyenne Ave  
 Hardin, MT 59034

<b>Estimate #</b>	4145
<b>Date</b>	9/8/2024

Item	Description	Unit of Measure	Qty	Price	Amount
Remove TPO System	Remove 1 layer of TPO membrane and dispose.	SQ	18.13	\$70.00	\$1,269.10
Poly Iso Insulation 2.0	Install 2" Poly Iso insulation. Included in taper system.	SQ	10.00	\$0.00	\$0.00
Custom Taper System	Install Custom designed taper system to provide positive flow and limited ponding.	Each	1.00	\$6,521.04	\$6,521.04
Install recovery board	Install recovery board over entire roof surface.	SQ	20.00	\$116.20	\$2,324.00
Mechanically Fastened TPO	Install mechanically fastened TPO membrane per manufacturer's recommendations.	SQ	20.00	\$611.33	\$12,226.60
TPO Fully Adhered	Install fully adhered 60 Mil TPO membrane to manufacturer specifications. On Walls	SQ	4.00	\$764.92	\$3,059.68
Glue for TPO/EPDM	Spray on Glue for fully adhered systems	SQ	4.00	\$148.80	\$595.20
Parapet wall cap	Install parapet wall cap metal up to 12" wide	Ln Ft	150.00	\$17.40	\$2,610.00
Flash penetrations TPO	Install new flashings on all roof penetrations. 2-3" 1 6" heat boot.	Each	3.00	\$96.72	\$290.16
Flat Screws	Use screws to fasten roof components as required by manufacturer.	SQ	20.00	\$0.00	\$0.00
Crane/Boom fee	Equipment for high roof materials access	Each	1.00	\$0.00	\$0.00
Protect Landscaping	Protect Landscaping with tarps during tear off	Each	1.00	\$0.00	\$0.00
Run Nail Magnet	Use nail magnet to pick up nails on the ground.	Each	1.00	\$0.00	\$0.00
Disposal of Debris	Clean up and remove all project related debris from jobsite.	Each	1.00	\$750.00	\$750.00
Permit	Permit Fees are added after they are incurred. If Needed	Each	1.00	\$0.00	\$0.00

The attached estimate includes the necessary components, and associated labor to complete the prescribed repairs to the minimum basic requirements based on manufacturer recommended installation protocols and the governing building codes with any local municipality requirements added. The estimate also includes any State licensing requirements and any federal requirements or practices. It is a legal requirement for anyone enacting repairs, replacements, new construction, additions, or changes to a structure to meet these basic minimum standards regardless of a permit or inspection being required.

<b>Sub Total</b>	\$29,645.78
<b>Total</b>	\$29,645.78

By signing this proposal, I accept the scope of work and give Kirkness Roofing the authorization to proceed.

I agree to pay the amounts shown for work completed.

**SPECIAL INSTRUCTIONS**

Remove and replace entire south wall area up 20 feet, install custom taper system to reduce ponding and provide positive water flow. mechanically attach 60 mil TPO system and tie into existing roof system. Adhere 60 mil TPO to walls. Replace parapet cap damaged by the removal and install of roofing.



ROOF REPORT  
SEP 24, 2024



Welcome to the A-Team!!

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ateam@roofsbyteam.com  
18002832640



**MICHAEL HURFF**

publicworks@hardinmt.com  
4066659260

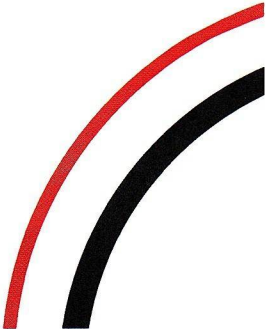
406 North Cheyenne Avenue  
Hardin, MT  
59034

# INSPECTION

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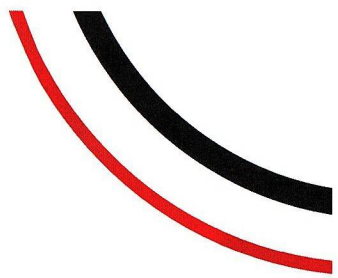


Reseal warped boot





Clean and apply Uniflex on seams



# GOOD - CERTAINTED LANDMARK

---

**Description**

**Qty**

**Unit price**

**Line total**

TPO Repair



Uniflex roof waterproofing and fortification system for aged roofs:

55

\$150.00

\$8,250.00

As commercial roofs age several problems arise, problems that cause leaks which ultimately lead to maintenance and construction costs, or worse, loss of business and revenue. The most common leak hazards include seam failure, roof penetration failure, holes worn through the roof itself etc. All of these issues can be remedied with Uniflex Silicone44 Roof Coating System.

Uniflex Silicone44 Roof Coating System: Roof leak repair 10 year.

Roof will be pressure washed and made free of debris.

All seams and penetrations will be additionally cleaned to ensure adhesion.

All seams, penetrations, curbs and patches will be coated in Uniflex

Silicone44-320 OneFlash\* 4" on each side of all seams and penetrations to a Mil thickness of 22mil. This method will prevent all water ingress through any of the most common leak points. A Team will warranty the Roof Leak Repair for 10 years on all areas sealed with Silicone44-320 OneFlash\*. Non-coated areas and the substrate of the roof itself are not covered under warranty as they are aged and may have possible past water ingress.

Annual inspection and maintenance is recommended to proactively prevent any future problems. With annual inspection a date of failure for the roof can be established and planned for in the future.

Quote subtotal \$8,250.00

Total \$8,250.00

**Financing available OAC. Monthly cost for your project starting at \$113/mo.**

# BETTER-CERTAINTEED CLIMATE FLEX

Includes everything from Good - Certainteed Landmark

\$8,250.00

**Description**

**Qty**

**Unit price**

**Line total**

**Section Title**

Certainteed Climate Flex 50 year class 4 shingle.

\$381.35

\$0.00

**Quote subtotal**

\$8,250.00

**Total**

\$8,250.00



# AUTHORIZATION PAGE

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- Good - Certaineed Landmark**                      \$8,250.00
- Better-Certaineed Climate Flex**                      \$8,250.00

**Name:** Michael Hurff  
**Address:** 406 North Cheyenne Avenue, Hardin, MT

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Estimates valid for 30 days from date of estimate / A 50% deposit is required before any project begins.

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Description	Qty	Unit price	Line total
<input type="checkbox"/>			

## Customer Comments / Notes

## My Product Selections

**Roof Color**  
Can't Be left Blank

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**Drip Color**  
Can't Be left Blank

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**Additional services**

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Michael Hurff: \_\_\_\_\_

Date: \_\_\_\_\_

**EXPENDITURES FOR FY 2024**

All expenditures for Fiscal Year 2024 were related to interest payments for the Revenue Bond or related service fees.

<b>490200 Revenue Bonds</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Remaining</b>
620 Interest	707,929.34	861,665.00	153,735.66
630 Paying Agent Fees	<u>8,333.60</u>	<u>15,000.00</u>	<u>6,666.40</u>
<b>Totals</b>	<u><u>716,262.94</u></u>	<u><u>876,665.00</u></u>	<u><u>160,402.06</u></u>

**CONTINUING DISCLOSURE**

To comply with continuing disclosure requirements provided in the official statement of the bond issuance, paragraph (b)(5) of Rule 15c2-12 of the Securities and Exchange Commission under the Exchange Act, the City is required to provide annual reports of specified information and notice of occurrence of certain events, if material. The list of information to be disclosed is as follows:

1. Annual Financial Information to each Repository and the Underwriters on or before the first report date after the end of the relevant fiscal year of the City and on or before each Report Date thereafter while the bonds are outstanding. Audited financial statements should be submitted at the same time, however, if they cannot be submitted at the same time, they should be provided within 30 days of being provided to the City.
2. May provide Annual Financial Information by specific reference to other documents and information. The other information would include information reports and official statements relating to other debt issuances of the City.
3. The City also has to provide notice of any of the following events with respect to the Series 2006 Bonds, if material:
  - a. principal and interest payment delinquencies
  - b. non-payment related defaults
  - c. unscheduled draws on debt service reserves reflecting financial difficulties
  - d. unscheduled draws on credit enhancements reflecting financial difficulties
  - e. substitution of credit or liquidity providers, or their failure to perform
  - f. adverse tax opinions

<u>Fiscal Year</u>	<u>Base Taxable Value</u>	<u>Incremental Value</u>	<u>Current Taxable Value</u>
2015	465,144		465,144
2016	465,144	1,168,223	1,633,367
2017	465,144	1,481,624	1,946,768
2018	465,144	1,311,146	1,776,290
2019	465,144	1,341,444	1,806,588
2020	465,144	653,092	1,118,236
2021	465,144	527,425	992,569
2022	465,144	423,007	888,151
2023	465,144	1,396,908	1,862,052
2024	465,144	1,227,889	1,693,033
2025	465,144	1,491,613	1,956,757



**CITY of HARDIN, MONTANA**

**TAX INCREMENT FINANCE DISTRICT**

Annual Report for the Fiscal Year ended June 30, 2024

The Tax Increment Finance District (TIFD) was created to develop an Industrial Park and provide funds to finish the Industrial Park Infrastructure.

The Hardin Industrial Infrastructure District is a Tax Increments Financing (TIF) District. The largest entity in the District is Rocky Mountain Power, Inc. Under MCA 15-24-3001 Rocky Mountain Power, Inc. was exempt from property taxes until January of 2015. In April 2012, Rocky Mountain Power, Inc. filed for Chapter 11 bankruptcy (reorganization).

In September 2006, the City issued \$12,600,953 of revenue bonds, with an interest accretion phase of \$8,319,047 for total bond principal of \$20,920,000, to finance all or a portion of the costs of construction and installation of certain industrial infrastructure projects in relation to Rocky Mountain Power Inc. that operate a 116MW coal-fired electric generation station and related facilities. The City was required to begin making scheduled principal and interest payments on March 1, 2015. The bonds are secured by a lien on the Tax Increment Financing District (TIFD). The City has not received sufficient revenues to pay the full amount of interest as it comes due, nor any of the principal amounts. The TIFD revenue bonds are considered to be in default because the principal and full interest payments have not been paid as scheduled.

Tax Increment Financing District (TIFD) Bond Default: In 2013, the parent company of Rocky Mountain Power, Inc. and its affiliates filed for bankruptcy. As a result of the bankruptcy the market value and resulting taxable value of the power plant dropped significantly. The remaining taxable values of property within the Tax Increment Financing District (TIFD) are insufficient to allow the Schools, County and City to assess sufficient taxes in incremental taxes to meet the debt obligation of the TIFD bonds.

**ACCRUED INTEREST**

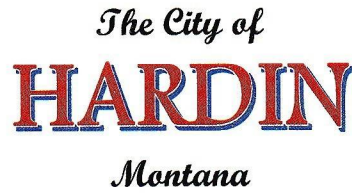
Because the full amount of interest was only paid for the first interest payment, the interest amount due is \$653,750 semi-annually or \$1,307,500 annually. When the full interest payment is not made, the next scheduled interest payment becomes the same as the last full amount paid. Therefore, the annual interest amount due remains at the most recent scheduled interest payment that was paid on time. A schedule of interest payments and accumulated accrued interest is as follows:

Fiscal Year	Scheduled Interest	Actual Interest Payments Made	Accumulated Accrued Interest
2015	653,750	(653,750)	-
2016	1,307,500	(777,064)	530,436
2017	1,307,500	(871,559)	966,377
2018	1,307,500	(312,627)	1,961,250
2019	1,307,500	(394,606)	2,874,144
2020	1,307,500	(1,135,803)	3,045,841
2021	1,307,500	(430,842)	3,922,499
2022	1,307,500	(653,750)	4,576,249
2023	1,307,500	(629,102)	5,254,647
2024	1,307,500	(707,929)	5,854,218

TIF District Bonds Scheduled Amortization Schedule: Principal and interest payments are illustrated as follows assuming that the full amount of interest due continues to not be paid on time:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2024	\$ 7,660,000	\$ 5,854,218
2025	1,140,000	1,307,500
2026	1,210,000	1,307,500
2027	1,285,000	1,307,500
2028	1,365,000	1,307,500
2029-2032	8,260,000	5,883,750
<b>Totals</b>	<b>\$ 20,920,000</b>	<b>\$ 16,967,968</b>

MAYOR  
Joe Purcell  
  
POLICE CHIEF  
Paul M. George Jr.



PUBLIC WORKS DIRECTOR  
Michael Hurff Jr.  
  
FINANCE OFFICER/CITY CLERK  
Andrew Lehr

## Request for Qualifications

The City of Hardin has been awarded a Montana Community Reinvestment Program Grant (MCRPG) in the amount of \$30,000 by the Montana Department of Commerce for an Infill and Redevelopment for Housing.

Contingent upon this award, the City Council is requesting qualifications for consultant services to design an Infill and Redevelopment for Housing for the City of Hardin.

Copies of the detailed request for qualifications (RFQ), including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses can be obtained by contacting Andrew Lehr, Finance Officer/ City Clerk, 406 North Cheyenne Avenue, Hardin, Montana 59034, phone 406-665-9260 Ext. 102, or by email [cityfinance@hardinmt.com](mailto:cityfinance@hardinmt.com), reference in the subject line: Infill and Redevelopment for Housing. The RFQ can also be found on the City of Hardin website, [hardinmt.com](http://hardinmt.com), under the public notices page.

All responses to the detailed RFQ must be sealed, include five copies of the proposal, include Attachment A, and be clearly marked on the outside of the envelope "Hardin Infill and Redevelopment for Housing", and must be submitted by Friday October 25, 2024 by 3:00 p.m. to Andrew Lehr, Finance Officer/ City Clerk, 406 North Cheyenne Avenue, Hardin, MT 59034.

All Proposals will be evaluated Friday, October 25 through Tuesday, October 29, 2024.

Dated this 27<sup>th</sup> Day of September, 2024

Andrew Lehr, Finance Officer/City Clerk

Publish: October 3, 2024 and October 17, 2024