

MAYOR
Joe Purcell

POLICE CHIEF
Paul M. George Jr.



PUBLIC WORKS DIRECTOR
Michael Hurff Jr.

FINANCE OFFICER/CITY CLERK
Andrew Lehr

The City of Hardin is inviting you to a scheduled Zoom meeting.

Council Meeting
of Tuesday, November 4, 2024

Held by virtual meeting and the Public is invited to attend in person.

Topic: City of Hardin Council Meeting – 6:30 p.m.

Start Time: 6:30 p.m. Mountain Time

The meeting will open at 6:15 p.m.

If you will be logging into the Council meeting by:

Computer: Please identify yourself by submitting your first and last name by using the “Chat” function.

Phone: Please identify yourself by stating your First and Last Name.

City of Hardin is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/9897104479>

Meeting ID: 989 710 4479

One tap mobile

+17193594580,,9897104479# US

+12532050468,,9897104479# US

Dial by your location

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

Meeting ID: 989 710 4479

Find your local number: <https://us02web.zoom.us/j/9897104479>

Meetings are Audio Recorded ONLY
Montana Legislature House Bill 890

AGENDA

*The City of Hardin
406 N. Cheyenne Avenue
Hardin, MT 59034*

November 4, 2024

AUDIO RECORDING BEGINS

MEETING CALLED TO ORDER AT 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor: _____

Alderspersons: Steven Hopes _____

Rock Massine _____

Clayton Greer _____

Jeremy Krebs _____

Chris Sharpe _____

Antonio Espinoza _____

CONSENT AGENDA:

Council Meeting 10/15/2024

Claims

PUBLIC COMMENT:

MAYOR:

- o Big Horn County Community Housing Survey
- o Montana Main Street Grant Award

COMMITTEE REPORTS:

- **Personnel Committee/City Policy:** Mayor
- **Sewer & Water:** Massine
- **Law Enforcement:** Hopes
- **Streets & Alleys:** Espinoza
- **Parks & Playgrounds:** Krebs
- **Finance/Landfill:** Greer
- **Resolutions and Ordinances:** Sharpe

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

UNFINISHED BUSINESS: N/A

NEW BUSINESS:

- o Landa Uffelman - Christmas Stroll requests - Road closure, candles, and barriers
- o Damschen – Landfill Canister Site

STAFF REPORTS

- **Public Works:**
- **Finance:**
 - o Quarterly Investment Report
- **Police:**
- **Legal:**
- **Economic Development:**

RESOLUTIONS & ORDINANCES:

ANNOUNCEMENTS:

City Offices Closed: Tuesday, November 5, 2024 for Election Day

Request for Qualifications for Economic Development Strategy: Due by 3:00 p.m. Thursday, November 7, 2024

City Offices will be Closed Monday, November 11, 2024 in Honor of Veterans Day

2024 Vac-Truck Bids: Due by 10:00 a.m. Tuesday, November 12, 2024 – Bid Opening 10:15 a.m. at Council Chambers

Request for Proposals South West Park Project Splash Pad: Due by 3:00 p.m. Tuesday, November 12, 2024

Neighborhood Watch: Tuesday, November 12, 2024 at 6:30 p.m. - City Council Chambers

Notice of Public Hearing: Tuesday, November 19, 2024 – Amending Landfill User Fees for Fiscal Year 2024-2024

Invitation to Bid Wastewater Treatment Plant Upgrades: Sealed Bids due Thursday, December 12, 2024 by 2:00 p.m.

City of Hardin Job Openings: Full-time position: Police Officer. Part-time position: Building Inspector/Code Enforcement Apprentice. Positions are open until filled.

Meeting adjourned at _____ P.M.

AUDIO RECORDING ENDS

*Additions to the Agenda can be voted on by Council to add to the Agenda for the next Council meeting.
Agenda items will need to be submitted by Wednesday noon before a Tuesday Council meeting.*

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for October 15, 2024 was called to order at 6:34 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Steven Hopes, Clayton Greer, Rock Massine, and Antonio Espinoza. Jeremy Krebs and Chris Sharpe were excused.

Also present: Finance Officer/City Clerk Andrew Lehr, Public Works Director Michael Hurff, Jr., Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, and Police Chief Paul George, Jr.

Also present physically: Members of the Public
There was not anyone present by virtual meeting.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for October 1, 2024. Motion seconded by Hopes. On a voice vote the motion was unanimously approved. Greer motioned to approve the Landfill Committee minutes as written for October 1, 2024. Espinoza seconded. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims for October 15, 2024.

	CLAIM No.	Monthly Total
September, 2024	31543-31562, 31564, 31566- 31572, 31574-31575	\$ 531,629.91
October, 2024	31563, 31573	<u>\$ 13,471.43</u>
Claims Total (Expenditures)		\$ 545,101.34
September 2024		<u>\$ 262,425.78</u>
TOTAL Submitted		\$ 807,527.12

Massine seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Mike Scholl, with Ayers Associates, reported they are the consulting firm retained by Big Horn County to work on the Housing Needs Assessment. He voiced he wanted to provide information about what they are doing, what they have done, what they are working on and how it may affect the City. They are working with communities and leaders to help define how the housing challenge is viewed and to help build solutions and recommendations with what the problem is with housing. They will be doing a community housing survey that will go live shortly and will be sent out as a postcard mailer to all households in the county. Scholl added the information will be put out to different social media sites and postcards of the survey will be provided to council for them to handout to constituents. He noted the plan is to have the survey wrapped up by the first quarter of 2025 and have the final plan ready with recommendations. He voiced another part of the scope they are working on is to look at the regulatory framework for housing by looking at city codes and how they are applied. He noted a team of code experts will provide the code audit with recommendations; adding the City is not under any obligation to adopt them. Scholl voiced he is available for any questions.

Chief Paul George, JR. reported there is a grant available through the Edward Byrne Memorial Justice Assistance Grant Program that offers money to communities for public safety. He voiced the greatest need within the police department is communications through dispatch. He reported Big Horn County went to a digital trunking system and the city is on a cellular based radio; adding the City Police Department does not have interoperability between the county, state, or anyone else. He voiced his goal is to apply for the grant to purchase 13 mobile and 20 portable radios; adding this includes radios for the Hardin Volunteer Fire Department. He voiced he wanted

to get approval from Council to apply for the grant that is due tomorrow. Chief Paul George noted the radios are multi-band and will allow the department to communicate with anybody anywhere.

Laurie Tschetter voiced she is angry and disappointed about a situation regarding a puppy and about reports of missing cats. She expressed her concern about criminal activity; adding she is very concerned about what is going on in this community.

MAYOR:

Mayor Purcell provided an update from Joe Connelly, Building Inspector and Code Enforcement Officer. He noted Connelly is a part-time employee; since January he has issued 118 building permits with a total of construction costs of 1.9 million dollars and there is still a lot of activity going on. He has only had one community decay complaint since January and received a second one today, he received one zoning complaint, and 45 yards have been mowed with over 100 signs placed for weed mowing. Connelly wanted to remind everyone anytime they have questions about code enforcement to come by the office; adding there are complaint forms available here at Council.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported he, Lehr, Chief Paul George, and Hurff are working on updating the Personnel Policy Handbook to incorporate the City Police Department.

Sewer & Water:

Massine reported they are pretty much done with the water/sewer lines on Gable Boulevard, Watson Drive, and on the Southside by the hospital.

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Mayor Purcell noted there is progress on the sidewalk at South Park for the South Park Project Upgrades; equipment has been ordered and will be going in next spring. He noted a pavilion and splash park will be added and reported park restrooms are closed.

Finance/Landfill:

Resolutions & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received an update from the Montana Department of Transportation providing an update on the Hardin Rest Area Restoration.

UNFINISHED BUSINESS: N/A

NEW BUSINESS:

Lehr reported the Community Development Block Grant (CDBG) for the Economic Development Strategy is a plan for economic development and is similar to the housing needs assessment. The RFQ was put out for bid and the City only received one response. He, Toyne, and Mayor Purcell interviewed the company ECONorthwest. He added they have done plans with bigger communities, not smaller rural towns like Hardin. Lehr noted his recommendation is to go back out to bid to get more companies to bid on the RFQ. Toyne voiced she agrees. Massine motioned to go out for bids again. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported there was discussion at the last meeting about Landfill prices and looking at making changes and upgrades to them. Greer noted some changes requested are alphabetizing items to make it easier to read. He reported the biggest items received at the landfill are plastic wrappers from round hay bales that are over twenty feet in length. He noted Chris Schneider, Landfill Lead, wants to change the pricing to reflect the direct need of that. There would be no price increase if it was cut into twenty-foot sections, but the tubes that are not cut would have a straight fee of \$174.05. It was

noted it is comparable to animals and friable asbestos; they have to be handled as they are brought in. Greer requested railroad ties and power poles to be changed additionally to the fee \$174.05 per ton. He noted there is also a request to raise the fee for commercial unsecured loads to \$50.00. Mayor Purcell reported the requests are to raise the commercial unsecured loads fee to \$50, adding \$45.05 per ton for plastic irrigation pipe cut into twenty-foot sections, implement the fee for the bale form that are not cut into twenty-foot sections, power poles and railroad ties to \$174.05 a ton. Hurff pointed out the cost for freon recovery fee, if it is damaged and they can see there is no freon, they don't charge the fee. Lehr reported last year's rates were used with the top rate of \$174.05; the current top rate is \$179.30 per ton for Fiscal Year 2024-2025. Mayor Purcell broke down the requested fees as follows: increasing the fee for commercial unsecured loads to \$50.00, add plastic irrigation pipes into the current fee of \$179.30 for uncut plastic, fee of \$46.40 for cut plastic, and adding railroad ties and power poles with the fee of \$179.30. Hopes motioned to approve adding them. Greer seconded. Knudsen voiced if Council approves, he prefers to do this per resolution; he will have a resolution with an amended fee schedule at the next meeting. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Thomas Lind and Myron Hulsey submitted requests for sidewalk and curb and gutter replacement. Hurff reported this is part of the project on 1st Street, the water line replacement and they are blacktopping and repairing some curbs and sidewalks. The homeowners wanted to take advantage of the city paying half of the curb replacement costs. The owner costs will be assessed on their taxes. It was noted the requests will be voted on by resolution.

Mayor Purcell reported Askin Construction submitted Change Order #2 in the amount of \$6,417.61 Greer motioned to authorize the change order. Espinoza seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Askin Construction submitted Pay Application #2 in the amount of \$466,987.91. Greer asked if this was the total bill. Lehr reported this is for work done to the end of September. Lehr noted this is for the 1st Street Project; tearing out the old street, replacing the water line, replacing the street and curb and gutter, and they also put in a water line on Gable Boulevard. Massine motioned to approve the Pay Application in the amount of \$466,987.91. Espinoza seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Hurff reported the sand shed by the firehall has been completed, Kokomo Road is finished (approach and chip seal), the City removed a portion of the blacktop on Terry Avenue and the construction crew (Askin Construction) will do the blacktop for the City, and two of the park restrooms were closed due to vandalism; all the park restrooms are now closed. Hurff reported the parks have been sprayed for clover and the city is working on a culvert replacement down by the river.

Karla Roods reported there is a sidewalk in her neighborhood that is dangerous; the sidewalk is lifted four to six inches and there is a tree growing in the middle of the sidewalk. Mayor Purcell recommended she talk with Hurff.

Finance:

Lehr reported the auditors have begun working on the audit for Fiscal Year 2023 – 2024. The City and Stahly Engineering have turned in their quarterly report for the American Rescue Plan Act (ARPA) funds and the request for reimbursement from July to September for the 1st Street Project in the amount of \$665,887.97; he added this will be paid through a grant that covers the two pay applications from Askin Construction and the three invoices from Stahly Engineering for those three months. He and the Chief are working on the Justice Assistance Grant application. He reported Lodge Grass also submitted their quarterly report for ARPA funds.

Lehr announced the Hardin Volunteer Fire Department will be burning down the property the City has at 836 1st Street South at the end of October. The property burned a few years ago and has been abated for asbestos. He asked everyone to stay safe and clear of the area.

Lehr reported he turned in the shop roof to Montanan Municipal Interlocal Authority (MMIA) and he was told they will be sending an adjuster; the City received \$6,667 from Big Horn County for the City Wayfinding Plan; and he reviewed the investment account, reporting it has been doing well.

Police:

Police Chief Paul George reviewed calls for service. He reported a Neighborhood Watch Meeting is scheduled for November 12, 2024 at 6:30 p.m. at Council Chambers. He voiced the department started the nuisance cat program; procedures were created and have been followed from day one. He provided a report on the current progress of the program, addressed the misconceptions of the cats that have been trapped, and reviewed the procedures. Help Every Pet (HEP Club) has helped them with the kittens. Chief Paul George reported any adult cats that are trapped will be posted on the new Facebook page Hardin Police Animal Control. Corrina Kuntz referenced City Codes regarding kennel licenses. Knudsen referenced City Codes 6-2-3 and 6-2-4 (c) that gives the City permission to inspect for those that have kennel licenses and if they don't follow the entirety of Chapter 6-2 it gives the City some regulation for those that have that license.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2390: Authorizing Submission of Montana Department of Commerce Coal Board Application in Support of the Hardin Police Department. Greer motioned to approve the application. Hopes seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2391: Ordering the Installment, Construction, Reconstruction or Replacement of Curb and Gutter at 224 North Terry Avenue. Greer motioned to approve the application. Hopes seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2392: Ordering the Installment, Construction, Reconstruction or Replacement of Curb and Gutter at 705 1st Street West. Greer motioned to approve the application. Espinoza seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Purcell announced the following employee anniversaries: Moses Gonzales, 46 years, Markus Takes The Horse, 9 years, and Angela Zimmer, 9 years.

The Hardin Community Blood Drive is scheduled for Thursday, October 17, 2024 at 1:15 p.m. to 6:45 p.m. at First Alliance Church.

The Mandatory Pre-Bid meeting for the Invitation to Bid Wastewater Treatment Plant Upgrades is scheduled for Thursday, October 17, 2024 at 2:00 p.m. at the Wastewater Treatment Plant and Sealed Bids are due Wednesday, November 20, 2024 by 2:00 p.m.

The Request for Qualifications for Infill and Renovation Redevelopment for Housing are due by October 25, 2024 by 3:00 p.m.

Letters of Interest to be a Member of the Impact Fee Advisory Committee are due by October 29, 2024.

The Council Meeting of November 5, 2024 has been rescheduled to Monday, November 4, 2024 due to the Election Day Holiday and City offices are closed Tuesday, November 5, 2024 for Election Day.

The 2024 Vac-Truck Bids are due by 10:00 a.m. November 12, 2024 with the Bid Opening scheduled for 10:15 a.m. at Council Chambers.

Request for Proposals for the South West Park Project Splash Pad are due by 3:00 p.m. November 12, 2024.

Mayor Purcell voiced if anybody is interested in being a member of the Montana Local Government Review Study Commission, contact him at 406-665-9260 Ext. 101; adding the City is looking for two members to appoint to the commission.

The City of Hardin has the following Job Openings: Full-time position: Police Officer. Part-time position: Building Inspector/Code Enforcement Apprentice. Positions are open until filled.

Greer motioned to adjourn the meeting at 7:47 p.m. Espinoza seconded. On a voice vote the motion was unanimously approved.

Joe Purcell, Mayor

ATTEST:

Andrew Lehr, Finance Officer/City Clerk

City of Hardin

Submitted for Approval

November 4, 2024

Month	CLAIM No.	Monthly Total
September, 2024	31577, 31659	\$ 9,150.12
October, 2024	31576, 31578-31602, 31623-31629, 31634- 31657, 31660	169,194.53
November, 2024	31603-31622, 31630-31632	10,789.24
TOTAL Submitted		\$ 189,133.89

Claims or Expenditures over \$5,000
per Resolution #2189

Vendor	Purpose	Check #	Amount
INTERSTATE ENGINEERING, INC.	Final billing for wayfinding plan	40891	7,610.12
HARDIN CONCRETE & CONSTR LLC	Repair concrete sidewalk at South Park	40888	6,219.00
BIG HORN COUNTY	Special Assessments for 2024	40871	35,118.12
AQUA-PURE INC	Water treatment plant chemicals	40869	18,009.00
STAHLY ENGINEERING & ASSOCIATES INC	1st Street and Gable Engineering services	40914	24,735.50
MATOVICH OIL CO.	Gas, diesel, oil, DEF, etc	40900	12,026.34
JORDAN W KNUDSEN	Legal Services	40894	8,500.00
FIRST INTERSTATE BANK (MASTERCARD)	Credit Card purchases	-99650	5,224.35
MT DEPARTMENT OF ENVIRONMENTAL QUAI	Quarterly Landfill License	40906	8,251.72

Previously approved at January 2, 2024 Council Meeting

S BAR S SUPPLY CO	Final Billing for Sand Shed	40911	19,715.00
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CITY OF HARDIN
Claims Report

For the Accounting Period: September, 2024

Vendor	Claim #	Check	Amount
HARDIN CONCRETE & CONSTR LLC	CL 31577	40888	1,540.00
INTERSTATE ENGINEERING, INC.	CL 31659	40891	7,610.12
			9,150.12

CITY OF HARDIN

Claims Report

For the Accounting Period: October, 2024

Vendor	Claim #	Check	Amount
HARDIN CONCRETE & CONSTR LLC	CL 31576	40888	6,219.00
ROBERT W SNIVELY	CL 31578	40910	431.40
DEAN L BAKER	CL 31579	40881	199.94
BIG HORN COUNTY	CL 31580	40871	35,118.12
AVENU INSIGHTS & ANALYTICS	CL 31581	-99653	625.00
A-ONE GARAGE DOOR	CL 31582	40868	606.00
AQUA-PURE INC	CL 31583	40869	18,009.00
BALCO UNIFORM CO., INC.	CL 31584	40870	618.47
BIG HORN HOSPITAL ASSOCIATION	CL 31585	40872	175.00
BIG SKY LAWN CARE & PLOWING	CL 31586	40873	700.00
BILLINGS CONSTRUCTION SUPPLY	CL 31587	40876	936.18
COLUMN SOFTWARE PBC	CL 31588	40880	557.39
DIS TECHNOLOGIES	CL 31589	40882	3,093.50
ECOLAB INC	CL 31590	40884	86.49
ENERGY LABORATORIES INC	CL 31591	40885	1,402.00
FERGUSON ENTERPRISES INC	CL 31592	40886	4,413.76
LOCKWOOD ENGINEERING	CL 31593	40897	1,292.62
LYNN'S SUPERFOODS	CL 31594	40899	47.94
Railroad Management Company III,LLC	CL 31595	40909	1,230.03
TOWN & COUNTRY SUPPLY ASSN	CL 31596	40916	20.00
S BAR S SUPPLY CO	CL 31597	40911	19,715.00
TACOMA SCREW PRODUCTS INC	CL 31598	40915	78.07
USA BlueBook	CL 31599	40918	265.50
MONTANA SEPTIC	CL 31600	40903	1,250.00
STAHLY ENGINEERING & ASSOCIATES INC	CL 31601	40914	24,735.50
STAHLY ENGINEERING & ASSOCIATES INC	CL 31602	40914	474.50
* CASH	CL 31623	40866	32.00
CENTURYLINK	CL 31624	-99652	236.84
HAWKINS, INC	CL 31625	40889	2,890.82
LUMBERZACS INC	CL 31626	40898	1,281.54
SAFEGUARD BUSINESS SYSTEMS INC	CL 31627	40912	1,908.26
DOWNTOWN BOZEMAN PARTNERSHIP	CL 31628	40865	450.00
MOORE GREASE MONKEY TOYS, LLC	CL 31629	40904	546.99
JIMMY ESPINOZA	CL 31634	40893	100.00
PATRICIA WHITEMAN-PICKETT	CL 31635	40908	4.65
DUSTY GADDY	CL 31636	40883	50.81
IVAN Z ROCK SR	CL 31637	40892	45.96
LISA VANDERSLOOT	CL 31638	40896	62.03
CITY WATER DEPT	CL 31639	40879	3,385.83
CenturyLink	CL 31640	40877	1,305.26
INTERNATIONAL ASSOCIATION OF CHIEFS OF P	CL 31641	40890	445.00

CITY OF HARDIN

Claims Report

For the Accounting Period: October, 2024

Vendor	Claim #	Check	Amount
501 SIGNS & VINYL	CL 31642	40867	38.24
BALCO UNIFORM CO., INC.	CL 31643	40870	288.00
BIG SKY LINEN & UNIFORM INC	CL 31644	-99651	109.70
CHURCHILL EQUIPMENT CO INC	CL 31645	40878	275.40
BIG SKY TIRE & SERVICE CO LLC	CL 31646	40874	1,600.00
FOXTEX INC	CL 31647	40887	900.00
KAMINSKY, SULLENBERGER & ASSOCIATES INC	CL 31648	40895	375.00
MID-AMERICAN RESEARCH CHEMICAL CORP.	CL 31649	40901	217.68
MONTANA DAKOTA UTILITIES	CL 31650	40902	510.93
MATOVICH OIL CO.	CL 31651	40900	12,026.34
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	CL 31652	40906	2,608.00
JORDAN W KNUDSEN	CL 31653	40894	8,500.00
NORTHWEST PIPE FITTINGS	CL 31654	40907	394.99
BILLINGS CLINIC	CL 31655	40875	600.00
MOUNTAIN ALARM	CL 31656	40905	464.50
SARAH REDWOLF	CL 31657	40913	15.00
FIRST INTERSTATE BANK (MASTERCARD)	CL 31660	-99650	5,224.35
			169,194.53

CITY OF HARDIN

Claims Report

For the Accounting Period: November, 2024

Vendor	Claim #	Check	Amount
JACK WEICHMAN	CL 31603	40845	100.00
BOB SCHOEN	CL 31604	40846	100.00
PAT BRECKENRIDGE	CL 31605	40847	100.00
TERRY BULLIS	CL 31606	40848	100.00
RON NEDENS	CL 31607	40849	100.00
DENNIS FOX	CL 31608	40850	100.00
HARRY KAUTZMAN	CL 31609	40851	100.00
ROB BRYSON	CL 31610	40852	100.00
KENTON G KEPP	CL 31611	40853	100.00
JAY LUNDBERG	CL 31612	40854	100.00
DANIEL J KLINGENSTEIN	CL 31613	40855	100.00
LARRY W VANDERSLOOT	CL 31614	40856	100.00
JIM WEDEL	CL 31615	40857	100.00
TIM A WAGNER	CL 31616	40858	100.00
TEDDY J BURROUGHS	CL 31617	40859	100.00
KATHERINE M JOHNSON	CL 31618	40860	50.00
SANDRA K BIERY	CL 31619	40861	50.00
KEITH BRECKENRIDGE	CL 31620	40862	100.00
JERRY WEMPLE	CL 31621	40863	100.00
MARK BETTS	CL 31622	40864	100.00
WISPWEST.NET	CL 31630	40919	115.12
U.S. POSTAL SERVICE	CL 31631	40917	522.40
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	CL 31632	40906	8,251.72
			10,789.24

CITY OF HARDIN

Check Report

11/4/2024

Vendor	Claim #	Check	Amount
FIRST INTERSTATE BANK (MASTERCARD)	CL 31660	-99650	5,224.35
JACK WEICHMAN	CL 31603	40845	100.00
BOB SCHOEN	CL 31604	40846	100.00
PAT BRECKENRIDGE	CL 31605	40847	100.00
TERRY BULLIS	CL 31606	40848	100.00
RON NEDENS	CL 31607	40849	100.00
DENNIS FOX	CL 31608	40850	100.00
HARRY KAUTZMAN	CL 31609	40851	100.00
ROB BRYSON	CL 31610	40852	100.00
KENTON G KEPP	CL 31611	40853	100.00
JAY LUNDBERG	CL 31612	40854	100.00
DANIEL J KLINGENSTEIN	CL 31613	40855	100.00
LARRY W VANDERSLOOT	CL 31614	40856	100.00
JIM WEDEL	CL 31615	40857	100.00
TIM A WAGNER	CL 31616	40858	100.00
TEDDY J BURROUGHS	CL 31617	40859	100.00
KATHERINE M JOHNSON	CL 31618	40860	50.00
SANDRA K BIERY	CL 31619	40861	50.00
KEITH BRECKENRIDGE	CL 31620	40862	100.00
JERRY WEMPLE	CL 31621	40863	100.00
MARK BETTS	CL 31622	40864	100.00
DOWNTOWN BOZEMAN PARTNERSHIP	CL 31628	40865	450.00
* CASH	CL 31623	40866	32.00
501 SIGNS & VINYL	CL 31642	40867	38.24
A-ONE GARAGE DOOR	CL 31582	40868	606.00
AQUA-PURE INC	CL 31583	40869	18,009.00
BALCO UNIFORM CO., INC.	CL 31584	40870	618.47
BALCO UNIFORM CO., INC.	CL 31643	40870	288.00
BIG HORN COUNTY	CL 31580	40871	35,118.12
BIG HORN HOSPITAL ASSOCIATION	CL 31585	40872	175.00
BIG SKY LAWN CARE & PLOWING	CL 31586	40873	700.00
BIG SKY TIRE & SERVICE CO LLC	CL 31646	40874	1,600.00
BILLINGS CLINIC	CL 31655	40875	600.00
BILLINGS CONSTRUCTION SUPPLY	CL 31587	40876	936.18
CenturyLink	CL 31640	40877	1,305.26
CHURCHILL EQUIPMENT CO INC	CL 31645	40878	275.40
CITY WATER DEPT	CL 31639	40879	3,385.83
COLUMN SOFTWARE PBC	CL 31588	40880	557.39
DEAN L BAKER	CL 31579	40881	199.94
DIS TECHNOLOGIES	CL 31589	40882	3,093.50
DUSTY GADDY	CL 31636	40883	50.81
ECOLAB INC	CL 31590	40884	86.49

CITY OF HARDIN

Check Report

11/4/2024

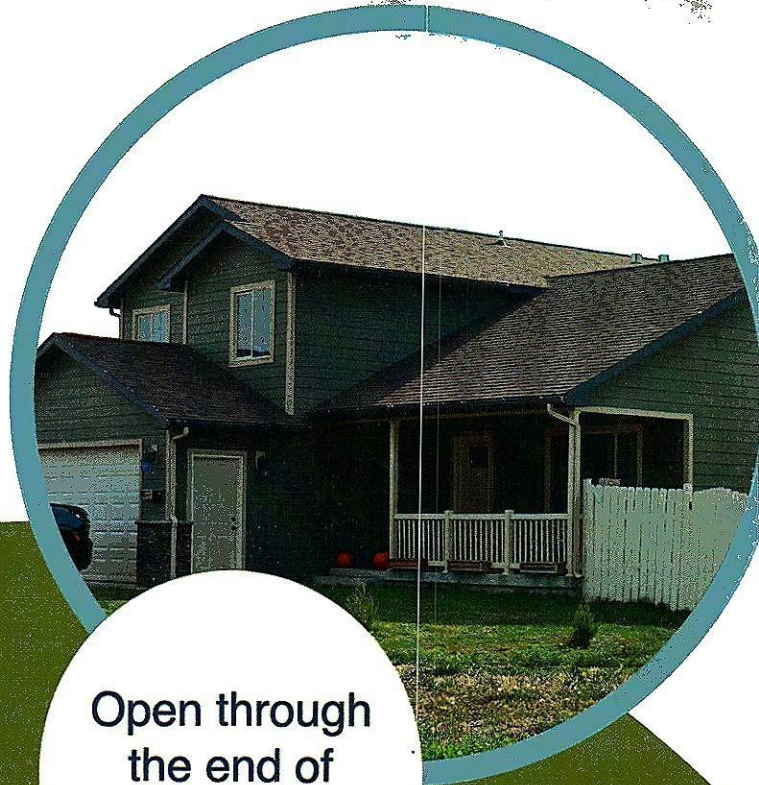
Vendor	Claim #	Check	Amount
ENERGY LABORATORIES INC	CL 31591	40885	1,402.00
FERGUSON ENTERPRISES INC	CL 31592	40886	4,413.76
FOXTEX INC	CL 31647	40887	900.00
HARDIN CONCRETE & CONSTR LLC	CL 31577	40888	1,540.00
HARDIN CONCRETE & CONSTR LLC	CL 31576	40888	6,219.00
HAWKINS, INC	CL 31625	40889	2,890.82
INTERNATIONAL ASSOCIATION OF CHIEFS OF P	CL 31641	40890	445.00
INTERSTATE ENGINEERING, INC.	CL 31659	40891	7,610.12
IVAN Z ROCK SR	CL 31637	40892	45.96
JIMMY ESPINOZA	CL 31634	40893	100.00
JORDAN W KNUDSEN	CL 31653	40894	8,500.00
KAMINSKY, SULLENBERGER & ASSOCIATES INC	CL 31648	40895	375.00
LISA VANDERSLOOT	CL 31638	40896	62.03
LOCKWOOD ENGINEERING	CL 31593	40897	1,292.62
LUMBERZACS INC	CL 31626	40898	1,281.54
LYNN'S SUPERFOODS	CL 31594	40899	47.94
MATOVICH OIL CO.	CL 31651	40900	12,026.34
MID-AMERICAN RESEARCH CHEMICAL CORP.	CL 31649	40901	217.68
MONTANA DAKOTA UTILITIES	CL 31650	40902	510.93
MONTANA SEPTIC	CL 31600	40903	1,250.00
MOORE GREASE MONKEY TOYS, LLC	CL 31629	40904	546.99
MOUNTAIN ALARM	CL 31656	40905	464.50
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	CL 31652	40906	2,608.00
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	CL 31632	40906	8,251.72
NORTHWEST PIPE FITTINGS	CL 31654	40907	394.99
PATRICIA WHITEMAN-PICKETT	CL 31635	40908	4.65
Railroad Management Company III, LLC	CL 31595	40909	1,230.03
ROBERT W SNIVELY	CL 31578	40910	431.40
S BAR S SUPPLY CO	CL 31597	40911	19,715.00
SAFEGUARD BUSINESS SYSTEMS INC	CL 31627	40912	1,908.26
SARAH REDWOLF	CL 31657	40913	15.00
STAHLY ENGINEERING & ASSOCIATES INC	CL 31601	40914	24,735.50
STAHLY ENGINEERING & ASSOCIATES INC	CL 31602	40914	474.50
TACOMA SCREW PRODUCTS INC	CL 31598	40915	78.07
TOWN & COUNTRY SUPPLY ASSN	CL 31596	40916	20.00
U.S. POSTAL SERVICE	CL 31631	40917	522.40
USA BlueBook	CL 31599	40918	265.50
WISPWEST.NET	CL 31630	40919	115.12
BIG SKY LINEN & UNIFORM INC	CL 31644	-99651	109.70
CENTURYLINK	CL 31624	-99652	236.84
AVENU INSIGHTS & ANALYTICS	CL 31581	-99653	625.00
			189,133.89



BIG HORN COUNTY
MONTANA

BIG HORN COUNTY COMMUNITY HOUSING SURVEY

Help us identify the county's needs by completing this 6 minute survey about housing needs and preferences.



Open through
the end of
December

WE NEED YOUR FEEDBACK

Big Horn County is undertaking a comprehensive Housing Needs Assessment to better understand local housing conditions and shape local housing policy.

Funding for this housing needs assessment has been provided by Montana's Community Reinvestment Grant Program (MCR) as part of the Montana Community Reinvestment Plan Act, House Bill (HB) 819.



Complete the survey at <https://www.surveymonkey.com/r/BigHornHousing>

OCT 29 2024
BY: _____

OFFICE OF THE GOVERNOR
STATE OF MONTANA

GREG GIANFORTE
GOVERNOR



KIRSTEN JURAS
LT. GOVERNOR

October 22, 2024

Joe Purcell, Mayor
City of Hardin
406 N Cheyenne Ave
Hardin, MT 59034

Re: Notice of Montana Main Street Grant Award

Dear Mayor Purcell:

Congratulations! On behalf of the State of Montana, it is my pleasure to notify you that the City of Hardin has been selected for a Montana Main Street Grant award in the amount of \$45,000 in support of the Hotel Becker preliminary architectural report adaptive reuse and mixed use project.

The Montana Main Street program assists communities in revitalizing and strengthening downtown commercial districts, while also offering technical assistance, expertise and competitive grant funding to its member communities. Projects such as this help to promote and strengthen our local economies, as well as support good-paying Montana jobs.

Program staff will contact awardees with more information in the coming weeks. If you have any questions, please contact the Community MT Division at the Montana Department of Commerce at 406-841-2770 or DOCCDD@mt.gov.

Again, congratulations. I wish you great success in the completion of your project.

Sincerely,

Greg Gianforte
Governor

cc: Andrew Lehr and Mary Slattery

LANDA UFFELMAN

206 N. Center Ave Hardin, MT 59034
(406) 665-2078
Landa.gene@gmail.com



October 14, 2024

Dear Hardin City Council Members:

2024 has been a successful year full of community activities and fun and we are looking forward to capping off the community events with the Hardin Christmas Stroll. The past few years we have had pictures with Santa, cookie decorating, ornament making, Christmas caroling, lights parade, community tree lighting, chili supper, holiday shopping, hot chocolate and more! Not only is this day Small Business Saturday, but it is a great weekend to kick off the Christmas Season!

I am requesting to have the street of 200 N. Center Ave closed for the afternoon of Saturday, Nov. 30th from 2:00pm-9:00pm and include candles and barriers to block the street (this is the Saturday after Thanksgiving).

Thank you to the city work crew for helping with the Community Christmas Tree every year and for being so accommodating and helpful. The Community Christmas Tree has been a great addition to our little town and has had nothing but positive feedback over the last few years now. Thank you for your time and I appreciate your support for our community events.

Sincerely,

Landa Uffelman



BARRY DAMSCHEN CONSULTING, LLC

Engineering • Solid Waste Management

October 22, 2024

Michael Hurff, Public Works Director
CITY OF HARDIN
406 N. Cheyenne Ave.
Hardin, MT 59034

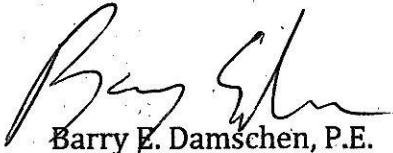
Dear Michael:

Please find enclosed two copies of my new amendment to design, bid and inspect the 3-bay container site at the new location that we visited when I was at the site in September. If this is satisfactory, please send one signed copy back to me. If you have any questions, please do not hesitate to call me.

Once I receive a signed copy, I will initiate the design. I should have a draft of the Plans and Specifications for you to review by the first of the year. My plan will be to advertise and open bids in February and start construction when the frost comes out. Correspondingly, the project should be completed by August.

Please call me if you have any questions.

Very truly yours,
BARRY DAMSCHEN CONSULTING, LLC



Barry E. Damschen, P.E.
Project Manager

Encl.: Two copies of contract amendment

AMENDMENT NO. 30

CITY OF HARDIN LANDFILL ENGINEERING CONSULTING SERVICES

The Original Consultant Agreement for Professional Services ("Agreement") between the City of Hardin, Montana ("Owner") and Barry Damschen Consulting, LLC ("Consultant") shall be amended to provide the engineering design, bidding and award, and construction inspection services for a 3-bay Z-wall roll off container site located west of the Class II waste cell at the Owner's landfill near Hardin. The work shall include the following:

I. SCOPE OF SERVICES

A. Design Phase

1. Prepare a site plan indicating the location and elevation of the concrete structure along with the roads and any necessary drainage ditches and culverts. It is assumed that the Consultant will meet with the Owner on-site a maximum of one time to coordinate with the Owner on the location of the facility.
2. Prepare the design and plan sheets of the structure including fencing and gate details. The structure shall have a 10-ft wide slab for each of the three bays and the concrete wall will be 9 feet high.
3. Prepare the necessary Technical Specifications and Bid Documents in order that the Owner can solicit and obtain bids for the project.

B. Bid and Award Phase

Print sufficient copies of the plans and specifications and proceed through the advertisement, bidding and award phases. This work shall include:

1. Send the Advertisement for Bids to the local newspaper along with a digital copy to the State of Montana Builders Exchange.
2. Attend a Pre-Bid Conference in Hardin.
3. Assist the City in evaluating the bids and meeting with the City officials to select a contractor.
4. Prepare the Notice of Award, Agreements, and Notice to Proceed for the selected contractor.

C. Construction Phase

1. Provide a benchmark and baseline for the Contractor to construct the structure. This will be conducted during the same trip that the Pre-Construction Conference will be held.
2. Provide on-site inspections during the work. It is assumed that a maximum of three (3) on-site inspections will be conducted during the work along with one final inspection.
3. Review payment requests submitted by the Contractor.

4. Review material submittals from the Contractor including concrete mix design, rebar schedule, fencing and gates.
5. Answer questions from the Contractor during the project.

II. FEE

The Consultant shall conduct the work on a unit hourly rate plus expenses not to exceed \$24,000.00 without pre-approval from the Owner to exceed the maximum amount. The fee is estimated as follows:

a) Design, Plans and Specifications Phase	\$7,000.00
b) Bid and Award Phase	7,000.00
c) Construction Phase	<u>10,000.00</u>
TOTAL NOT TO EXCEED FEE	\$24,000.00

The Consultant shall submit monthly invoices for the work conducted.

III. SCHEDULE

The design phase shall be conducted within 60 calendar days. The bidding and award phase shall be completed within 75 calendar days and the construction shall be completed within 90 calendar days.

The Owner and Consultant hereby agree to this Agreement.

CITY OF HARDIN, MONTANA

BARRY DAMSCHEN CONSULTING, LLC

Mayor



Barry E. Damschen, P.E.
Owner

Attest

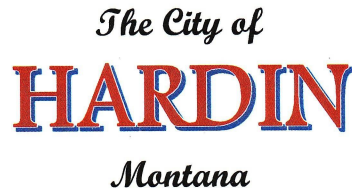
10-22-24

Date

Date

MAYOR
Joe Purcell

POLICE CHIEF
Paul M. George



PUBLIC WORKS DIRECTOR
Michael Hurff Jr.

FINANCE OFFICER/CITY CLERK
Andrew Lehr

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on the **19th DAY OF NOVEMBER, 2024**; at 6:20 p.m. a Public Hearing will be held in the Council Chambers, located at 401 North Cheyenne Avenue, Hardin, Montana and virtually by Zoom, concerning amendments to the Landfill user fees for the **2024-2025** fiscal year.

All citizens are invited to attend and provide the Council with oral and/or written comments concerning the City's proposed amendments to the Landfill user fees for the **2024-2025** fiscal year. The proposed amendments can be inspected by the public from 8:00 a.m. to 5:00 p.m., Monday through Friday in the Finance Office, City Administrative Offices, 406 North Cheyenne Avenue, Hardin, Montana.

Council will take action on the Landfill user fees for **2024-2025** fiscal year on **Tuesday, November 19, 2024 at the Regular Council Meeting at 6:30 p.m.** or as soon thereafter the Public Hearing is concluded.

For further information please contact the City Finance Office at 406 North Cheyenne Avenue, Hardin, Montana 59034 or 406-665-9260 Ext. 102.

Dated at Hardin, Montana, this **Thirty-First day of October, 2024**.



Andrew Lehr
Finance Officer/City Clerk

Posted: November 1, 2024

1 **SECTION 00 10 00**

2 **INVITATION TO BID**

3
4 Separate sealed bids for the construction of the City of Hardin Wastewater Treatment Plant
5 Upgrades will be received by City of Hardin at the City Administration Office located at 406 North
6 Cheyenne Avenue, Hardin, MT 59034 until 2:00 pm local time on Thursday, December 12, 2024,
7 and then publicly opened and read aloud. Bids received after the stipulated time shall be returned
8 unopened.

9
10 The project consists of:

- 11
- 12 - Construction of a new Headworks Facility containing rotary fine screen, grit separation and
- 13 dewatering, and influent flow metering and automatic sampling.
- 14 - Oxidation Ditch improvements including surface aerator and mixer replacement and
- 15 miscellaneous concrete rehabilitation.
- 16 - Construction of a new Clarifier Split Structure and clarifier along with the rehabilitation of
- 17 the two existing clarifiers.
- 18 - Expansion of the existing Administration Building to enclose the existing UV disinfection
- 19 channel, and construction of a new UV disinfection channel with equipment, and new
- 20 dedicated laboratory facilities.
- 21 - Aerobic Digester aeration equipment improvements and miscellaneous concrete
- 22 rehabilitation.
- 23 - New RAS and WAS control vault and improvements to the existing RAS Pump Station.
- 24 - Also included in the project are associated site piping, electrical, instrumentation and
- 25 control system upgrades throughout the Wastewater Treatment Plant.

26
27 The project is being financed by City of Hardin funds and RRGL, SRF, MT Coal Board, USDA Rural
28 Development, and MCEP.

29
30 Complete digital project bidding documents are available at QuestCDN. You may download the
31 digital plan documents for a fee. You may also access them at www.questcdn.com by inputting
32 Quest Project #9353988 on the QuestCDN project search page. The plans, specifications and the
33 official plan holders list may be examined through this site for no charge. In addition, the Drawings
34 and Project Manual may also be examined at www.montanabid.com.

35
36 There will be a MANDATORY Pre-Bid Conference for all bidders that will be held on Thursday
37 October 24, 2024 at 2:00 PM, local time, onsite at the Hardin Wastewater Treatment Plant, 377
38 Woodley Ln., Hardin, MT 59034. Representatives of the Public Works Department and HDR
39 Engineering, Inc. will be present to describe the project and answer questions. A tour of the work
40 area will be provided. The pre-bid meeting will have a formal sign-in process, which will become
41 the official record of attendance for the purposes of determining eligible bidders. Attendance at
42 this meeting is mandatory for any contractor to submit a bid as a prime. In the event a bidder
43 tenders a bid but did not attend the pre-bid meeting, the bid will be returned unopened. The list of
44 eligible bidders will be included in the Addenda issued for the project.

45
46 CONTRACTOR and any of the CONTRACTOR'S subcontractors bidding or doing work on this
47 project will be required to be registered with the Montana Department of Labor and Industry (DLI).
48 Forms for registration are available from the Department of Labor and Industry, P.O. Box 8011,
49 1805 Prospect, Helena, Montana 59604-8011. Information on registration can be obtained by
50 calling 1-406-444-7734. All laborers and mechanics employed by CONTRACTOR or
51 subcontractors in performance of the construction work shall be paid wages at rates as may be
52 required by the laws of the City of Hardin and the state of Montana. The CONTRACTOR must
53 ensure that employees and applicants for employment are not discriminated against because of
54 their race, color, religion, sex or national origin.

1 Each bid or proposal must be accompanied by a Certified Check, Cashier's Check, or Bid Bond
2 payable to the "City of Hardin, MT" in an amount not less than ten percent (10%) of the total amount
3 of the bid. Successful BIDDERS shall furnish an approved Performance Bond and a Labor and
4 Materials Payment Bond, each in the amount of one hundred percent (100%) of the contract
5 amount. Insurance as required shall be provided by the successful BIDDER(s) and a certificate(s)
6 of that insurance shall be provided with the City of Hardin listed as additional insured.

7
8 No bid may be withdrawn after the scheduled time for the public opening of bids, which is 2:00
9 PM local time, December 12, 2024.

10
11 For further information concerning this project, please contact Jake Ostrander with HDR
12 Engineering at 970 South 29th Street West, Billings, MT 59102, by telephone at (406) 651-6612 or
13 by email at jacob.ostrander@hdrinc.com.

14
15 The right is reserved to reject any or all proposals received, to waive informalities, to postpone the
16 award of the contract for a period of not to exceed sixty (60) days, and to accept the lowest
17 responsive and responsible bid which is in the best interest of the OWNER.

18
19 The City of Hardin is an Equal Opportunity Employer.

20
21 **American Iron and Steel**

22 Section 746 of title VII of the Consolidated Appropriations Act of 2017 (Division A – Agriculture,
23 rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017)
24 and subsequent statutes mandating domestic preference applies an American Iron and Steel
25 requirement to this project. All iron and steel products used in this project must be produced in the
26 United States. The term "iron and steel products" means the following products made primarily of
27 iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings,
28 hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast
29 concrete, and Construction Materials.

30
31 The following waivers apply to this Contract:

32 *De Minimis,*

33 Minor Components,

34 Pig iron and direct reduced iron

35
36 **Published Legal Ad, Hardin, Montana**

37 October 16, 2024

38 October 23, 2024

39 October 30, 2024

40 November 6, 2024

41 November 13, 2024