

**FINANCE MEETING:**

At 6:30 p.m., the Council and Mayor reviewed claims.

**COUNCIL MEETING:** The Regular Council Meeting for January 03, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Judge Deb Winburn, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (12/20/2011)** Kepp made the motion to approve the minutes as written. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** None

**MAYOR:**

Koebbe asked the Council for nominations for Council President. Krebs nominated Kenny Kepp as President of Council. Colstad 2<sup>nd</sup> the nomination.

Mayor asked for any other nominations. Colstad moved to close the nomination process. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved. Mayor Koebbe asked for a vote to approve Kepp as President of Council. On a voice vote, the motion was unanimously approved.

Koebbe then announced that he would be gone from February 20 thru March 5, 2012. And that a SECOND NOTICE on the Sump Pump Information request would go out mid-February.

**STAFF REPORTS**

**Public Works:**

Vandersloot reported that the tour of the Landfill with Barry Damschen went better than expected.

**Finance/Administration:**

Dyckman asked for a motion to approve the contract with Dorsey Whitney for \$9500. Kepp moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

Dyckman announced that the Annual Report was completed.

**Legal:**

Snively asked if the Council would authorize the Mayor and Staff to negotiate with the Big Horn County Sheriff on extending the contract for Law Enforcement coverage, with the final contract to be approved by City Council. Wemple moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

**Economic Development:** None

**OLD BUSINESS:** Chuck Roan updated the Council on his progress of cleaning up the abandoned alley and his yard. Roan admitted not doing a very good job but now that he is reacquainted with the Ordinance, he is determined to keeping it up to code. The Mayor indicated that there has been a significant improvement and encourages Roan to keep it up.

**NEW BUSINESS:** Colstad stated that she would like to see the City start to move toward updating the standards of mobile homes. And to start to take action to remove some of the older depleted ones or have them brought up to code. Mayor stated one of his goals for 2012, was to focus on the trailer courts.

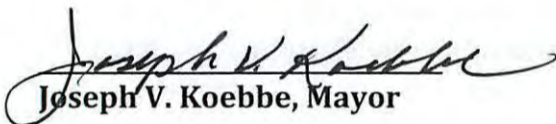
**COMMITTEE REPORTS:**

- **Law Enforcement:** Kepp asked Snively for a report on what police inventory has been sold and to whom.
- **Streets & Alleys:** None.
- **Sewer & Water:** Kepp Requested a committee meeting to discuss the I-90 Park project
- **Finance:** Krebs made the motion to approve claims 14436-14484 and 14485-14508 with special claims 14476, 14446, 14453 as presented. Seconded by Kepp. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** None

Mayor Koebbe stated he was working on his 2012 Committee Appointments and would encourage the Committee Chairs to set up meetings to get everyone on the same page once the appointments were made.

**SPECIAL COMMITTEES:**

The meeting was adjourned at 7:56p.m. Upon motion by Colstad and second by Kepp.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for January 17, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (01/03/2012)** Kepp made the motion to approve the minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Jim Hyde addressed the Council asking why a contractor is charged double from any other business. Mayor stated that the Council and City Attorney would check in to the ordinance.

**MAYOR:**

Koebbe announced the official 2012 Committee appointments for the Council. Krebs moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Koebbe asked that the Committee Chairs set up meetings soon to get acquainted and get everyone on the same page.

**STAFF REPORTS**

**Public Works:**

- Vandersloot requested approval on Pay Estimate #4 Dick Anderson (WWTP) \$20,091.39. Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot also reported that he and Snively will continue to meet with Pacific Steel.

**Finance/Administration:**

- After some discussion on who should be authorized signers on the City's Bank accounts. Wemple moved to authorize Mayor Koebbe, Kenny Kepp, Randy Angevine, Michelle Dyckman and Kristi Wedel to be signers on all City Bank Accounts. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Dyckman requested approval of Draw # 14 Dick Anderson (WWTP). Kepp moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**Legal:** N/A

**Economic Development:** McDowell announced that TRA is still waiting on the RFP from the State.

**OLD BUSINESS:** N/A

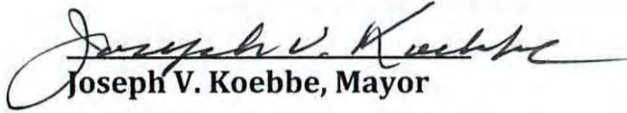
**NEW BUSINESS:** Koebbe made announcement that Hardin was currently under a severe winter storm warning.

**COMMITTEE REPORTS:**

- **Law Enforcement:** None
- **Streets & Alleys:** None
- **Sewer & Water:** Kepp suggested a committee meeting to discuss further the I-90 Park Subdivisions Lift station.
- **Finance:** Angevine made the motion to approve claims 14509-14533 with special claims 14513, and 14533 as presented. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** None

**SPECIAL COMMITTEES:**

The meeting was adjourned at 7:47p.m. Upon motion by Wemple and second by Angevine

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for February 7, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, City Judge Deb Winburn, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (01/21/2012)** Kepp made the motion to approve the minutes as written. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Virginia Bowman asked how she could get a copy of the Minutes. Snively stated that a "Request for Information" form would need to be filled out and then the approved minutes could be dispensed. It was then asked why the City does not have copies available at the time of the meeting. Snively explained that's because the minutes are not official until the Council approves them and the Mayor signs them.

**MAYOR:** N/A

**STAFF REPORTS**

**Public Works:**

- Vandersloot reported that Sam Dauer asked for the City to put the cost of tearing down his house on his taxes to be paid off with yearly payments. Krebs moved to approve the amount of \$5346 with 4% interest to be put on his property taxes at \$100 a month until paid in full. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved

**Finance/Administration:** N/A

**Legal:** Snively asked the Council to approve a Setback Variance for the Primary School. The plans call for the handicap ramp and steps to impede into the standard setback. The steps and ramp will not protrude into the property line. Krebs made the motion to approve the variance. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**Economic Development:** McDowell announced that the State withdrew request for proposal, and TRA still proceeding with preparing a response to the withdrawal.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Colstad asked that the City look into a possible Noise Ordinance.

**COMMITTEE REPORTS:**

- **Law Enforcement:** None
- **Streets & Alleys:** Plowing and sanding going well. Survey is done on Crow and the SIDs 120 & 121. Vandersloot stated materials will be ordered so projects can start beginning of spring.
- **Sewer & Water:** Kepp reported that the Water Treatment Plant plans are being finalized and being sent off to DEQ. Should Bid in April or May and begin in October.
- **Finance:** Angevine made the motion to approve the Finance minutes from January 17, 2012. Seconded by Kepp. On a voice vote, the claims motion was unanimously approved. Angevine made a motion to approve claims 14534 -14612 with special claims 14574, and 14575 as presented. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:** None

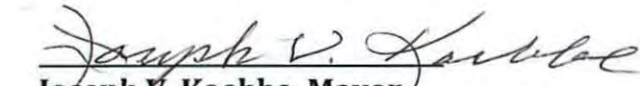
**SPECIAL COMMITTEES:**

Resolutions and Ordinance Committee: Angevine moved to approve R&O minutes from February 2, 2012 meeting. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

**RESOLUTIONS & ORDINANCES:**

Wemple moved to approve Resolution 1972: regarding Pet License fees. Seconded by Angevine. On a voice vote, the motion was unanimously approved.

The meeting was adjourned at 7:47p.m. Upon motion by Wemple and second by Angevine

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for February 21, 2012 was called to order at 7:30pm with *Acting Mayor Kepp* presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, City Judge Debbie Winburn, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING** Wemple made the motion to approve the February 07, 2012 minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT** Barbara Beck, of Beck Consulting, is working with Big Horn County Disaster and Emergency Services. Beck spoke briefly on Big Horn County's Pre- Disaster Mitigation Plan Update and invited the City of Hardin to join in with the County. There will be another meeting March 19<sup>th</sup> in the basement of the Courthouse at 6:30pm.

**MAYOR:** N/A

#### **STAFF REPORTS**

**Public Works:** Vandersloot requested an approval of the agreement between the City and Yochum Contracting Inc. (YCI) for the retrieval and sale of scrap metal from the landfill. Krebs made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Little Big Horn Days Committee has requested that the block known as South 200 Center Ave be closed June 22<sup>nd</sup> thru the 24<sup>th</sup>. Colstad made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

#### **Finance/Administration:**

Dyckman announced that the auditor will be here April and not in March as previously thought.

Dyckman asked the Council to approve direct deposit and the start up cost will be about \$778 the first year. The cost will be about \$283 each year after. There are about 12 employees interested in direct deposit. Colstad made the motion to approve. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

**Legal:** Snively asked the council for approval to pursue the prescriptive right of ways in court for Watson Drive and Gable Lane. This would include Avery, Gress, ~~Sahler~~, *Sayler* and Lizotte.

Angevine made the motion to approve. Motion seconded by Colstad. On a voice vote the motion was unanimously approved.

Snively then asked the Council to approve the City to submit "unclaimed property" which mainly consists of uncashed checks, to the State of Montana to process. Angevine made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

Snively then reported that negotiations with the Sheriff on the two Hardin Police cars were at a standstill with the County's offer being \$20,000, as is, for both vehicles. The Council encouraged Snively to proceed with an agreement. Wemple confirmed that the monies collected on the sale of Police items was being ear marked for future Law Enforcement.

**Economic Development:** N/A

**OLD BUSINESS:** N/A


**NEW BUSINESS:** Larry Lizotte addressed the Council asking if his property was annexed. Snively indicated that Lizotte was present when the Resolution was passed annexing his property and that two notices have been mailed to the property owners that were annexed. Lizotte requested a certified copy of the Resolutions annexing his property. Snively indicated that Rochelle, City Clerk, will have them ready for him in the morning.

**COMMITTEE REPORTS:**

- **Law Enforcement:** None
- **Streets & Alleys:** Krebs reported that there are a couple of changes are needed on the Crow Avenue project. Sid 120 is almost ready and SID 121 is complete.
- **Sewer & Water:** N/A
- **Finance:** Angevine made the motion to approve Finance minutes from January 17, 2012. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Angevine moved to approve the claims as presented. Claims 14534-14581, 14610 -14312, 14582 – 14609. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported that there is a bolt missing on the Plaque of Custer in Custer (North) park. Vandersloot said he will look at it.

**SPECIAL COMMITTEES:**

The meeting was adjourned at 8:00p.m. Upon motion by Wemple and second by Colstad.

  
**Kenton Kepp, Acting Mayor**

**ATTEST:**

  
**Rochelle Angevine, City Clerk**



**COUNCIL MEETING:** The Regular Council Meeting for March 6, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, City Judge Deb Winburn, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING** Colstad made the motion to approve the minutes as written from the February 21 meeting to include the correction of *Sahler*, to *Sayler* in sentence two (2) of the Legal section under STAFF REPORTS. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Laura Sundheim from Hardin High School spoke on a new incentive program called Graduation Matters. She asked the City to become a partner in an effort to reduce high school dropout rate by 50% by 2014. No financial request is being made. There is a Kick-off meeting March 20 from 4pm -8pm. Koebbe with encouragement from the Council agreed to participate in this effort and the Mayor will appoint someone to represent the City.

**MAYOR:**

Koebbe stated that Marlene Whiting had asked him if the City could help pay for a Spay and Neuter clinic. Dyckman will check in to what has been done in the past. Some discussion was held as to how the City's contribution would go to benefit Hardin citizens.

**STAFF REPORTS**

**Public Works:**

- Vandersloot reported that the new compactor is working well. The old CAT compactor should be ready for return by April 1, 2012.

**Finance/Administration:**

- Dyckman requested approval of the new pledge amount from Little Horn State Bank. Kepp moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Dyckman requested approval for Draw #1 (Water System Improvement Project) to Great West Engineering. Colstad moved to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

**Legal:** N/A

**Economic Development:**

- McDowell announced that TRA is still working well within their budget; however they are planning a marketing campaign in the third quarter that will cost a substantial amount.
- McDowell did mention that Vandersloot's position on the TRA board would be vacant in May. Kepp suggested that it would be extremely beneficial to fill that spot with a City representative and that Angevine or Krebs would be a good fit. At this time both Angevine and Krebs did not comment.

**OLD BUSINESS:** Colstad asked Vandersloot on the progress of getting Mitchell Avenue lit along the high school ball fields and tennis courts. Vandersloot said Northwest Energy has not responded to inquiries.

**NEW BUSINESS:** Colstad asked about creating a quiet zone thru Hardin in regards to the trains. Dyckman indicated that she thought this was quite expensive and quite a process, but would check into it and report back to the Council.

**COMMITTEE REPORTS:**

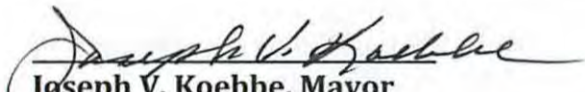
- **Law Enforcement:** None
- **Streets & Alleys:** None
- **Sewer & Water:** None
- **Finance:** Angevine made the motion to approve claims as presented. 14622-14714, With special claims 14645, 14675, 14683. Seconded by Kepp. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad announced that the Annual Easter Egg Hunt would happen at Custer Park on April 8, 2012.

**SPECIAL COMMITTEES:**

Mayor Koebbe re-appointed Jim Eshelman to the City County Planning Board (CCPB) Krebs moved to approve. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

Mayor Koebbe then asked the Council to approve the re-appointment of Jeff McDowell to the CCPB. Colstad moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

The meeting was adjourned at 8:19p.m. Upon motion by Kepp and second by Wemple.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (03/06/2012)** Kepp made the motion to approve the minutes as written. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT: None**

**MAYOR:** Koebbe asked Terry Jeffers to be the representative of the City for the Graduation Matters.

Koebbe also encourage all to attend the Grand Reopening of the Big Horn County Museum on April 29.

**STAFF REPORTS**

• **Public Works:**

Vandersloot asked for approval of Amendment No. 12 – Landfill -Barry Damschen. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot then updated the Council on Several items;

- 1) The potholes on Mitchell Ave by Town Pump will be repaired by Knife River;
- 2) The tarp/canvas that has been stuck in the sewer system since last year will finally get cut out soon. It took some time to find a company that could get to it and remove it but Vandersloot stated that PEC from Helena should be here sometime in May to do the job.
- 3) South Park sidewalks project will be restarted.
- 4) There seems to be drainage issues at 4<sup>th</sup> and Miles that Vandersloot will check out.

Vandersloot suggested that there needs to be a Streets & Alley Committee meeting to discuss the Crow Ave project and repairs to Terry Ave.

• **Finance/Administration:**

Dyckman asked that the Council approve the new Tech Agreement with Morrison-Maierle. Colstad made the motion to approve. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

Dyckman then shared information about Elected Official training in May and then she shared some emails regarding Quiet Zones for railroads in other communities and the large cost to do so.

Dyckman then asked for the council to approve closing out the Comment section for Category Ex. part of the Water Treatment Plant Improvement process. Kepp made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

• **Legal:**

Snively informed the Council that there is a zoning restriction and ordinance regarding "Junk Yards" and it was his plan to begin a process to enforce these, however he wanted the Council to be prepared that he anticipated a couple of the owners might take the City to court. The Council encouraged Snively to continue as planned.

Snively then explained that the property at 636 Railway was changing owners and that there was some border/encroachment issues. After some discussion Snively asked the Council to authorize the Mayor to sign an agreement to rectify the issue at 636 Railway. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**Economic Development:** Mc Dowell reported on several new businesses that would be opening up around Hardin and activity on the Spur-line.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Snively then asked the Council to approve the exemption of Business License fee for the Street Outreach Shelter. After some discussion against approving the issuance of a business license to the S.O.S. based on the fact that the City does not have an agreement with the shelter, the issue was tabled with the intent that Snively will update the Mayor on the history and lack of agreement with the shelter. And then return to council with a proposed agreement.

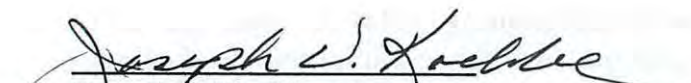
Snively then asked the Council for approval of the Memorandum of Understanding (MOU) with Beartooth RC&D. This is a yearly renewal and Vandersloot did state that they have done a lot to support and help Hardin. Angevine made the motion to approve. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

**COMMITTEE REPORTS:**

- **Law Enforcement:** N/A
- **Streets & Alleys:**  
Krebs reported that the City crews are sweeping and patching the streets. Krebs also announced that spring alley cleanup will probably be the first part of May. Krebs then stated that the closure on Miles Ave for the Big Horn County Memorial Hospital, needs to clean up and submit a plan or re open Miles for regular traffic use. It was then asked about sidewalks along Crawford Ave. Vandersloot said he would look into what needs to be done to begin that.
- **Sewer & Water:** N/A
- **Finance:** Angevine made the motion to approve Finance minutes from February 21 and March 6, 2012. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Angevine moved to approve claims (14715-14728) as presented. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** N/A

**SPECIAL COMMITTEES:** N/A

The meeting was adjourned at 8:10p.m. Upon motion by Kepp and second by Angevine.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for March 20, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (03/20/2012)** Colstad made the motion to approve the minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** N/A

**MAYOR:** Koebbe informed the Council that Kingdom Hall is asking permission to utilize City lots while they have all of the volunteers here in July to build. Kepp made the motion to approve with the stipulation that all of the camp grounds be filled first. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Koebbe then reported that a sponsor request for Little Big Horn Days (LBHD) Reenactment was received. With the lack of motion to approve; the request is denied.

#### **STAFF REPORTS**

##### **Public Works:**

- Vandersloot requested approval on Change Order #1 – EHC /South Park sidewalk (-\$4500) Krebs moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved
- Vandersloot requested approval on Pay Estimate #2 for EHC \$28,845.14 Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot requested approval to proceed with rental of a Portable Water Treatment Plant (WTP) as per Engineers recommendations. Krebs moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved
- Vandersloot requested approval on moving forward with Coal Board Grant for improvements to the Waste Water Treatment Plant (WWTP)with the help of Beartooth RC&D. Kepp moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved
- Vandersloot requested approval on paying for the Port-a-potties for LBHD weekend. City has \$800 budgeted for this. Colstad moved to approve. Motion seconded by Kepp On a voice vote, the motion was unanimously approved
- Vandersloot requested to award bid for the WTP roof bid to Genoy LLC for the amount of \$10,710. Angevine moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

##### **Finance/Administration:**

- Dyckman requested approval on the new amount of the Pledge Securities at Little Horn State Bank (LHSB) Colstad moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Dyckman requested approval for Draw Request #2 –WTP improvements. Angevine moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

##### **Legal:**

- Snively asked the Council to authorize the Mayor to sign any necessary papers that would clear up the judication of the City's Two Leggins water rights. Angevine moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**Economic Development:** McDowell announced that TRA will be releasing the Detention Center back to the Bond holders. (letter submitted)

**OLD BUSINESS:** N/A

**NEW BUSINESS:**

- Judge Deb Winburn asked the council to extend the time allotted so that she may utilize her vacation time from 2011. After some discussion it was moved by Wemple to follow the City's Personnel Policies Manual regarding the use of vacation time, therefore the extension of time would NOT be allowed. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.
- Jamie Eisenbarth from Hardin Chevy asked the City for assistance with the following fees Impact fees - \$3706.60, Sewer - \$8986.80, Water Tapping - \$728.00 and the Plan Review Fees. Mayor Koebbe asked to table this request until more information could be obtained and reviewed. Koebbe indicated he would let Eisenbarth know

**COMMITTEE REPORTS:**

- **Landfill:** None
- **Streets & Alleys:** Committee met and discussed Crow Ave project and Krebs stated that SID 120 & 121 are really close to going out for bid. It was then asked if anything could be done about the alley behind True Value (300 block of Center) as it is getting bad. Vandersloot said he would have to go talk to the County Commissioners to see if they would help pay for project.
- **Sewer & Water:** Kepp reported that lift station for I-90 Park subdivision will go to bid soon.
- **Finance:** Angevine made the motion to approve Finance Minutes from 03/20/2012. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved. Angevine the moved to approve claims 14729-14834 with special claims 14834, 14783, 14751 and 14832 as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved. Dyckman then addressed the Council with a question about transferring funds from one budget to other budgets without having a "cost" attached to the transfer. After some discussion it was agreed on by Council that this issue was addressed at last year's budget meetings and that the money should be transferred ASAP.
- **Parks & Playgrounds:** Colstad reported that there are a lot of kids in the parks after they are supposed to be closed and after the 9:00pm curfew. Undersheriff Fuss stated that he would pass the information on to his officers and keep a closer eye on the parks.

**SPECIAL COMMITTEES:** N/A

**PETITIONS and COMMUNICATIONS:** N/A

**RESOLUTIONS & ORDINANCES:**

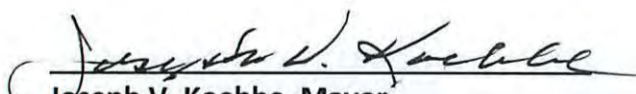
***FIRST READING ORDINANCES***

**2012-04: Addressing adjacent property owners.** Angevine moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**2012-05: Modify animals within City limits.** Angevine moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

Mayor Koebbe announced the PUBLIC HEARING for Ordinance 2012-04 & 2012-05 to be held April 17, 2012 at 7:15pm.

The meeting was adjourned at 8:23.m. Upon motion by Wemple and second by Angevine

  
Joseph V. Koebbe, Mayor

**ATTEST:**  
  
Rochelle Angevine, City Clerk

**Public Hearing for April 3, 2012 was called to order at 7:19 p.m. with Mayor Koebbe presiding.**

*2012-04: Addressing adjacent property owners.*

*2012-05: Modify animals within City limits; Laurie Tschetter and Virginia Bowman asked why this was being addressed now and how it would affect property owned in the Watson Drive area. Snively stated that this ordinance was a result of a paragraph being inadvertently deleted from Ordinance 2011-10. The discussion strayed from the topic of the Ordinance, so Koebbe asked Bowman if she would like to be added to next meeting's agenda. Bowman stated she would. With no further discussion, the Public Hearing was closed at 7:28.*

**COUNCIL MEETING:** The Regular Council Meeting for April 17, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Bill Hert absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (04/03/2012)** Angevine made the motion to approve the minutes as written. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** N/A

**MAYOR:** None

#### **STAFF REPORTS**

• **Public Works:**

- Vandersloot requested the approval of purchase of the I -90 park lift station for \$ 47348. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot requested approval on purchase of new Landfill garage doors (estimated cost \$ 5978.00) Wemple made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

• **Finance/Administration:**

- Dyckman presented the options for the JPT Insurance Increase and recommended to the Council to approve Option 4. Colstad made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Dyckman requested approval on the Quarterly Pledge Report. Colstad made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Dyckman informed the Council on the March Financial Statement.

• **Legal:**

- Snively recommended to the Council that all Committee meetings be schedule on every 3rd Tuesday at 6:30pm, so that it can be noticed correctly. Colstad made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Snively advised the Council that there were 5 Personnel Policy corrections. The changes affected pages 24, 52, 57, 60, and 114. Colstad made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

- **Economic Development:** McDowell distributed TRA's passed resolution 2012-01 regarding the surrendering of the detention center back to the bond holders.

**OLD BUSINESS:** Gary Hulsey from the Kingdom Hall shared with the Council that there will be up to 12 trailers parked on the City's lots on W. 4<sup>th</sup> Ave during the construction on their new church. When the bulk of the volunteers arrive in Mid-summer, every effort will be made to utilize the local campgrounds. However, if there is not enough room for all of the self-contained trailers, Hulsey requested that they could park on the before mentioned City lots. No motion was necessary but the Council did approve with the stipulation that every effort be made to fill local campgrounds first.

**NEW BUSINESS:** Terry Jeffers asked the Council to waive the Business license fees for the vendors during Little Big Horn Days (LBHD) Colstad made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

- **Landfill:** Wemple - None
- **Streets & Alleys:** Krebs moved to approve S & A Minutes from 4-3-2012 Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- **Sewer & Water:** Kepp reported that the Water Improvement Project tentative bid opening May 25<sup>th</sup>. Kepp also announced a S & W Committee meeting May 15 @ 6:30.
- **Finance:** Angevine- moved to approve claims with no special expenditure claims. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved. After some discussion, it was announced that the 2012/13 budget meeting would be held May 29, 30 & 31.
- **Parks & Playgrounds:** Colstad stated that there was a P & P meeting before and a lot of items will need repaired, replaced or removed in the parks.

**SPECIAL COMMITTEES:**

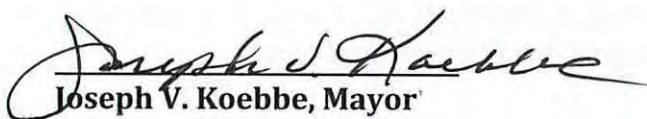
**COMMUNICATIONS:**

**RESOLUTIONS & ORDINANCES:**


***SECOND READING - ORDINANCES***

- 2012-04: Addressing adjacent property owners - Angevine made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- 2012-05: Modify animals within City limits - Angevine made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

At 8:13 the Council was moved into Executive Session to discuss possible litigation. The Council reopened to general session and adjourned at 8:27pm. Upon motion by Krebs and second by Kepp.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk





**COUNCIL MEETING:** The Regular Council Meeting for May 1, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (03/20/2012)** Wemple made the motion to approve the minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Virginia Bowman stated that she is against tearing down of buildings on her property.

Mike Martinson asked the Council the status on the bond with the power plant. Snively stated that the City is watching this but presently there is nothing that can be done. Martinson then asked why his dog complaints were not acted upon. Snively stated that he has not received any complaints from the Sheriff's office in regards to dog complaints. After some discussion, Snively informed Martinson to make a written complaint to the Big Horn County Sheriff's office.

Martinson then asked about the millings put on Heimet Road and why that could not be done to Lewis Ave by Railroad. Vandersloot said he would look at that.

**MAYOR:** N/A

#### **STAFF REPORTS**

##### **Public Works:**

- Vandersloot asked the Council to approve awarding the Ping Building Cleaning Bid for \$535/Month to Sparkling Spaces. Wemple made the motion to approve Motion seconded by Angevine. On a voice vote, the motion was approved with a 5 to 1 vote. Kepp voting No.
- Vandersloot informed the Council that the Water Improvement Project dates: Pre-bid (5-15@10am) and Bid (5-24@2pm).

**Finance/Administration:** N/A

**Legal:** N/A

**Economic Development:** McDowell informed the Council that there will be No deal from Pacific Steel.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Virginia Bowman requested an Animal agreement for her property in the Watson Drive area. After some discussion the request died from lack of Motion.

#### **COMMITTEE REPORTS:**

- **Landfill:** None
- **Streets & Alleys:** City crews working on repairing potholes and alley cleanup will be the week following "Operation Sparkle"
- **Sewer & Water:** Kepp reported that lift station for I-90 Park subdivision will go to bid soon. And there will a committee meeting May 15, 2012.
- **Finance:** Angevine made the motion to approve Finance Minutes from 4/24/2012. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved. Angevine the moved to approve claims as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad asked to approve Minutes from the Committee meeting on (4-17-12). Colstad also asked the City to get a Brokers opinion for the Plaza.

**SPECIAL COMMITTEES:** N/A

**PETITIONS and COMMUNICATIONS:** N/A

**RESOLUTIONS & ORDINANCES:**

Resolutions 1973, 1974, 1975 & 1976 Sidewalks: Wemple moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved

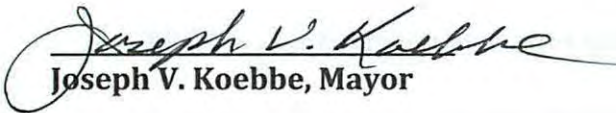
***FIRST READING***

**2012-01 -Beer and Wine Regulations as Conditional Use**

Wemple moved to approve. Motion seconded by Krebs. On a voice vote, the motion was approved by 4 to 2 vote. Hert and Colstad voting No.

Mayor Koebbe announced the PUBLIC HEARING for Ordinance 2012-01 to be held May 15, 2012 at 7:00pm.

The meeting was adjourned at 8:29.m. Upon motion by Wemple and second by Angevine

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**Public Hearing for May 15, 2012 was called to order at 7:00 p.m. with Mayor Koebbe presiding. Ordinance 2012-01 -Beer and Wine Regulations as Conditional Use. Eight (8) citizens spoke against the ordinance. Two (2) citizens spoke in favor of ordinance. With no further discussion, the Public Hearing was closed at 7:23.**

**COUNCIL MEETING:** The Regular Council Meeting for May 15, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, City Judge Deb Winburn, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING** Angevine made the motion to approve the minutes as written. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT-** Mike Martinson spoke to the Council about some issues he had with the Council, the Mayor then suggested Martinson come to the City Hall on Wednesday morning and visit with him.

**MAYOR:** Mayor Koebbe then asked Council to have the Second Reading and Vote of Ordinance 2012-01 moved up on the agenda. Council agrees.

**SECOND READING**

**ORDINANCE 2012-01 -Beer and Wine Regulations as Conditional Use.**

Wemple made the motion to approve. Discussion was held. Wemple withdrew his motion. Ordinance dies for lack of motion.

**STAFF REPORTS**

- **Public Works:**
  - Vandersloot withdrew the Change Order EHC and Pay Estimate EHC from agenda.
  - Vandersloot then presented Brokers Opinion for Plaza. Colstad made a motion to have Kern actively market the Plaza. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.
- **Finance/Administration:**
  - Dyckman announced the Montana League of Cities and Towns district meeting on May22 in Billings.
- **Legal:** N/A
- **Economic Development:** McDowell requested the Council to approve TRA's appointment of new board member, Victor Schneider. Colstad made a motion to approve. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

**OLD BUSINESS:** Spokesperson for BH Community Hospital submitted to the council a drawing about the potential cross walk and street design. Snively stated that the original plan was to have an enclosed walk way between the Hospital and Clinic. Snively also stated that the street cannot be officially closed without public hearings. Koebbe stated the City simply needs more information on the plans the Hospital has.

**NEW BUSINESS:** Colstad stated that Zoning guidelines should be enacted for the properties now known as the plaza. So when new buildings are built they adhere to the historic designs of the downtown area.

**COMMITTEE REPORTS:**

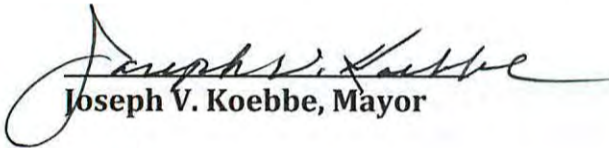
- **Landfill:** None
- **Streets & Alleys:** None
- **Sewer & Water:** Kepp announced the pre-bid on May 24<sup>th</sup>
- **Finance:** Angevine made the motion to approve Finance minutes from May 1, 2012. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved. Angevine made the motion to approve claims 14945-14696, with special claims as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad commented on the new restroom roofs. And liked the light poles being painted black.

**SPECIAL COMMITTEES:**

**RESOLUTIONS & ORDINANCES:**

Kepp made a motion to approve Resolution 1977 – Crow Ave Sidewalk Project. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

Mayor Koebbe adjourned to Closed Session to discuss possible litigation. Council was re-opened at 8:24pm, Discussion was held and then the meeting was adjourned at 8:29p.m. Upon motion by Kepp and second by Wemple.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for June 5, 2012 was called to order at 7:30pm with Council President Kenton Kepp presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Mayor Koebbe was absent. Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, City Judge Deb Winburn, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (05/15/2012)** Wemple made the motion to approve the minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** None

**MAYOR:** Kepp wished the Mayor a speedy recovery.

**STAFF REPORTS**

• **Public Works:**

- Vandersloot asked Council to award bid to Dick Anderson (\$1,210,550) WTP Improvement. Angevine made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot recommended the approval of Change Order #2 South Park Sidewalks – EHC (\$6714.) Krebs made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Vandersloot requested the approval of Pay Estimate #3 - EHC (\$64,475.04). Angevine made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot announced the Crow Avenue bid opening delayed until June 14 at 2pm and the I-90 Park Pre-bid 6/19 at 2pm.

• **Finance:**

- Dyckman asked that the Council about the renewing the auditor's contract. After some discussion; Angevine moved to ask Denning, Downey & Associates to extend their current contract and also to run a Request for Proposal, to receive bids from other interested auditors. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.
- Dyckman requested direction on how much to pay on Landfill loan payment. After some discussion. It was recommended by Council to make the full "accelerated" payment of \$100,000.00. *(no motion required)*
- The Council then discussed and agreed that funds earmarked for Police designation should be placed in the General Fund.
- Dyckman then gave a report on the Montana League of Cities and Towns (MLC&T) meeting.

**Legal:**

Snively recommended to the Council that the City create an open container area for the Street Dance and to approve the Special Events Permit and waive the fee. After some discussion. Angevine moved to approve the open container area to be designated, to include 200 and 300 Center and on 3<sup>rd</sup> Street from the alley west of 4 Aces and then east to the alley behind Sal's Diner. Little Big Horn Days Committee agreed to noticing and putting barriers to distinguish the open container area. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**Economic Development:** Mc Dowell reported Pacific Steel still an option. TRA is closer to transferring the detention center.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Conrad Yerger asked the Council if he could fence around his (French's Building/ Jak-Mar) current off street parking located on the East side of his building at 26 W 2<sup>nd</sup> Street. The Council tabled this request.

Yerger then asked the Council to forgive his landfill tipping fee of \$163.52. Discussion was held and the request died for lack of motion.

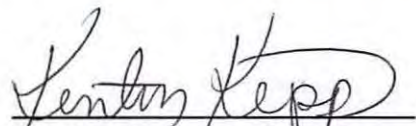
Yerger finally asked the Council about the City changing the culverts out on his land in the Industrial Park. Snively indicated that until the City received plans of the Subdivision, There was nothing the City could do.

**COMMITTEE REPORTS:**

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs stated the City crews on focusing on the Crow Ave. project.
- **Sewer & Water:** N/A
- **Finance:** Angevine made the motion to approve Finance minutes from May 15, 2012. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved. Angevine made the motion to approve Budget minutes from May 29, 30 & 31, 2012. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved. Angevine moved to approve claims 14945-14967 as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** N/A

**SPECIAL COMMITTEES:** N/A

The meeting was adjourned at 8:30p.m. Upon motion by Wemple and second by Angevine.

  
**Kenton Kepp, Acting Mayor**

**ATTEST:**

  
**Rochelle Angevine, City Clerk**



**COUNCIL MEETING:** The Regular Council Meeting for June 19, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (06/5/2012)** Kepp made the motion to approve the minutes as written. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT: None**

**MAYOR:** Koebbe reported on his meeting at the Senior Center with the Council on Aging, as being a very positive experience.

### **STAFF REPORTS**

• **Public Works:**

- Vandersloot asked to Award Bid to Riverside S&G (\$163,518.75) for Crow Avenue Project [Eng Est-\$185,000] Angevine made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot submitted a bid from North Western Energy for lighting on Mitchell Ave. Council asked to discuss this at the Budget meeting.
- Hardin Chevrolet submitted a Sign proposal. Krebs made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was approved with Kepp voting nay.
- Vandersloot and Colstad agreed to post a Parks & Playgrounds committee meeting for June 26<sup>th</sup> at 6:15pm.
- Vandersloot announced that Grace Atwood have given her notice and is quitting in September 2012 after 24 years as the Meter Reader.
- Vandersloot then confirmed Pre-bid – Bids schedule over the next few weeks.

• **Finance/Administration:**

- Dyckman requested approval to switch out Pledge Securities at Little Horn State Bank (LHSB) Angevine moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- Dyckman then updated the Council on the RFP (RFQ) for a new Auditor. The ad was placed in the BHC Newspaper and the Billings Gazette: Denning, ~~Downing~~ Downey & Associates can commit to a one year extension.
- Lainey reported to the Council that her contract had a balance due, however she would like to continue to work the remainder of the year at no extra cost. She then continued to explain that she is currently working on three different projects that could benefit the City. Kepp moved to enter into an agreement for the year with no cost or expense to the City. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

• **Legal:**

- Snively asked the Council to consider extending permission for open container for entire Little Big Horn Days event. Based on the LBHD Committee Special Events Permit application asking to serve beer from 11am(Sat) to 2am(Sun). Discussion was held. Kepp then moved that open container be allowed from 5pm(Sat) until 2am(Sun) with the boundaries to be posted and NO GLASS also to be posted. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Kepp made the motion to approve The Derby on June 23 at the Fairgrounds. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

- Kepp made the motion to approve Mojoes Special Events permits June 29, Fundraiser for Relay for Life. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**Economic Development:** None

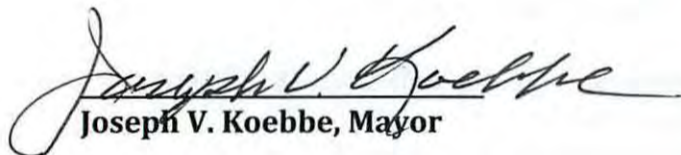
**OLD BUSINESS:** Yerger asked the Council again to fence off of his parking spaces. Kepp moved to approve a Zone Variance for (Yerger) Frenchs Building Material. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**NEW BUSINESS:** None

**COMMITTEE REPORTS:**

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs reported that the City crews are sweeping streets. City crew currently waiting on manhole covers for the Crow Avenue Project.
- **Sewer & Water:** Kepp moved to approve minutes for meeting May 15. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Finance:** Angevine asked Dyckman why the City received a notice that the 2011 Audit had not been received by the state. Deadline was May 31, 2012. Dyckman said she would call the Auditors in the morning to get answers. Angevine then made the motion to approve Finance minutes from June 5 and Budget Meeting from June 6. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved. Angevine moved to approve claims as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad announced a Parks & Playgrounds committee meeting for June 26<sup>th</sup> at 6:15pm.

The meeting was adjourned at 8:37p.m. Upon motion by Wemple and second by Angevine.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk





**COUNCIL MEETING:** The Regular Council Meeting for July 3, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (06/19/2012)** Colstad made the motion to approve the minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** N/A

**MAYOR:** Mayor Koebbe announced the appointments to the NEW Finance committee: Angevine, Krebs, and Kepp. The smaller committee will not exclude reviewing claims or budgets and streamline changes and corrective measures. Angevine made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

### **STAFF REPORTS**

#### **Public Works:**

Vandersloot requested the Council to award bid: I-90 Sanitary Sewer -Springline Construction \$230,010.20. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot reported that the Hospital will have an update on Miles Avenue by August 1, 2012. We will open the street or the Hospital will have a definite plan to move forward.

Vandersloot asked for the approval of hiring TetraTech to fulfill State request.

#### **Finance/Administration:** N/A

- **Legal:** Snively updated the Council on resolution 1978 Emergency Proclamation/Fire Ban which mirrors what the County issued the day before.

Snively then asked the Council to authorize the Fire Chief (or Assistant Chief) to allow Hardin Volunteer Fire Department to offer mutual aid to Big Horn County Rural Fire Department for this year. Then in the fall the City will formally set something more permanent. Kepp made the motion to approve with the stipulation that the HVFD keep enough man power and trucks to provide protection for the City. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

Town Pump is asking for consideration of the required parking spaces with their remodel. Angevine moved to authorize Dallas Eidem and Snively to work with Town Pump on this. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

Angevine moved to Approve >3< Special events permits: **Reunion /Fire Hall:** **4Aces Reunion/Depot: BumpNRun/Sugar Factory** Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

Council requested to include the Fairgrounds on these Special Events Permits.

- **Economic Development:** N/A

**OLD BUSINESS:** N/A

**NEW BUSINESS:** N/A

**COMMITTEE REPORTS:**

- **Landfill:** N/A
- **Streets & Alleys:** Pre -con meeting Monday July 9 at 10am.
- **Sewer & Water:** N/A
- **Finance:** Angevine made the motion to approve Finance Minutes from 06/19 & 26/2012. Seconded by Kepp. On a voice vote, the motion was unanimously approved. Angevine made the motion to approve claims as presented. With holding back Claim 15073 until the State received the report from DD&A. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported that Fireman Fun Day was a huge success at Wilson Park.

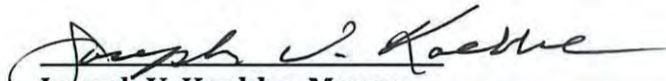
**SPECIAL COMMITTEES:** N/A

**PETITIONS and COMMUNICATIONS:** N/A

**RESOLUTIONS & ORDINANCES:**

Wemple moved to approve Resolution 1979 establishing City employee wage raises. Although Angevine was involved in the process, he had no input on (wife) Rochelle Angevine raise and therefore Abstained from voting. Motion seconded by Hert. On a voice vote, the motion was unanimously approved. With Angevine abstaining.

The meeting was adjourned at 8:05p.m. Upon motion by Kepp and second by Wemple

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk

**COUNCIL MEETING:** The Regular Council Meeting for July 17, 2012 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the July 3, 2012 meeting. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Several residents voiced their opinions on proposed SID 120 and SID 121. Chad Fenner asked about the project contract costs and interest rates. Clayton Greer and Wade Bastrom asked if sidewalks need to be included and what the expected timeline is. Tom Greenfield felt that with a 200 foot lot, it would put him in the poor house. Brian Unruh indicated he had eight lots to develop and would have to let them go if the SID goes through. Shelly Ralston indicated that eight businesses have the majority of the frontage (SID 120) and it would be difficult for a business to keep up. Darrel Johnson noted that everyone made their own choices and that he is in favor of the SID. It will help with the dusty roads and the sump pump continually running. Vic Uffelman said it was the wrong time to do it. Adam Berg indicated they could live in the mud a couple more years if it would help out the contractor with lots to develop. Bob Snively said that the costs without interest would be approximately \$21,000 for a 75 front foot lot for SID 120. For SID 121 the construction bid without sidewalks was about \$447,000. Larry Vandersloot noted that concrete prices were lower than he has ever seen, and asphalt prices are going up. Gerald Pattyn said there was not much use for a sidewalk. Greer and Vandersloot discussed drainage. Greenfield was told that it would be \$12,500 for the sidewalk in front of his place. Kepp asked if he was in favor of the street and curb and gutter. Mr. and Mrs. Greenfield answered yes.

Discussion then centered on costs relating to financing, engineering and growing Hardin. Bastrom said he moves to wait a couple of years. Adam Berg seconded.

**MAYOR:** N/A

**STAFF REPORTS**

• **Public Works:**

- ◆ Colstad made a motion to do the SID for streets, curb and gutter. When asked to clarify, she said that it covers SID 120. Snively said the bid tab was done June 28 and that the 60 days until expiration needs to be watched. The motion died for lack of a second.
- ◆ Colstad then made a motion to accept the low bid on SID 121 less the sidewalk alternative. Motion seconded by Kepp. Motion passed 5/1 (Krebs dissent)
- ◆ Snively asked for clarification noting that the SIDs have already been created. After some discussion, Kepp commented that SID 120 is done and 121 will proceed. (Several members of the audience then left – about 8:15)

• **Finance/Administration:**

Dyckman requested permission to cancel checks that have not been redeemed in more than a year and send the money in with a report to the state for unclaimed property. Krebs made the motion, seconded by Angevine. On a voice vote, the motion was unanimously approved.

• **Legal:** N/A

• **Economic Development:**

Jeff McDowell reported that he had been authorized by Lee Hale to say that a surveyor and title company had been hired to see if there any impediments to purchasing the Koyama property. The title transfer on the detention center is still waiting and a maintenance agreement will be allowed from the reserves. He also reported on the field trip to the Bakken Oil area and that TRA has about a \$45,000 balance.

**OLD BUSINESS:** N/A

**NEW BUSINESS:**

- ◆ Terry Jeffers thanked the City for their support of Little Big Horn Days. She has had interest from local vendors to set up during Crow Fair and wondered if Council would consider waiving the business license fees. Angevine asked for a list of vendors who set up during Little Big Horn Days. Hert made the motion to waive the business license fees. Seconded by Colstad. Motion passed 5/1 (Kepp dissent)
- ◆ Rick Seder applied for a Conditional Use Permit to bring a 1985 16X80 Gallatin in to Zelka's Trailer Court. Colstad noted that mobile homes older than 1992 are not allowed and the City County Planning Board may be proposing more restrictions. The Application died for lack of a motion.
- ◆ Snively presented Hardin Chevrolet's information for a sign, noting that by ordinance, Council needs to approve. Angevine made the motion, seconded by Krebs. On a voice vote, the motion was unanimously approved.

Colstad raised the question on old signs. Snively will look at the ordinance to see what could be done.

**COMMITTEE REPORTS:**


- **Landfill:** The landfill has about a 25 year life, but need to continue with the Redden Land.
- **Streets & Alleys:** Krebs reported that the surveyors will be here Monday; the contractors in two or three weeks, and the completion for the Crow Avenue project should be the end of August. Mitchell Avenue and Third Street by the Primary will be chip-sealed next week.
- **Sewer & Water:**
- **Finance:**
  - ◆ Angevine made the motion to approve the minutes from Finance Meetings on July 3 and 6. Seconded by Wemple. On a voice vote, the motion was unanimously approved.
  - ◆ Angevine made the motion to approve claims as presented: 15179-15193 With Special Claims being 15185, 15186, 15187. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
  - ◆ On Monday evening interviews were conducted for auditor. The firms interviewed were Joseph Eve and Tripp and Associates. Angevine made the motion to do a year to year contract with Tripp and Associates. Seconded by Kepp. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** N/A  
Colstad reported that everything being stained and painted looks good.

**RESOLUTIONS & ORDINANCES: N/A**

There being no further business, the meeting was adjourned at 8:54 p.m.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk

**Public Hearing at 7:00pm:** Street Maintenance Districts levies & assessments for the 2012-2013 fiscal year. Bill Hodges asked the Council if there was any consideration in this to help with the repair of Miles Avenue. Snively indicated that there wouldn't be at this point because this budget was already determined. With no further discussion the Hearing was closed at 7:04pm

**COUNCIL MEETING:** The Regular Council Meeting for August 7, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, and Jerry Wemple. Randy Angevine absent\*\*

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (07/17/2012)** Wemple made the motion to approve the minutes as written. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved. 5/0

**\*\*AT THIS TIME ALDERMAN RANDY ANGEVINE WAS CONFERENCED IN BY TELEPHONE TO PARTICIPATE IN THE FOLLOWING DISCUSSION AND VOTE.**

**PUBLIC COMMENT:** Koebbe asked if there were any public comments on the SID 120. Shelly Ralston stated she was just there to see what was going to happen. She was now in favor of the SID.

**MAYOR:** Koebbe shared that the Hardin Extreme Days was on August 11 and hopes for great success for the Volunteer fire Department. Koebbe also will welcome the group, Sons and Daughters of Montana Pioneers at the Chamber office on Friday August 10. Koebbe then asked the Council if they were ready to Award the bid to CMG for SID 120? Colstad asked that if they proceed, that they sidewalks should be included in the projects. Wemple agreed. Snively recommended that Council award the bid to CMG subject to financing. Vandersloot stated that the majority of the RESIDENTS were in favor of SID 120.

Kepp made the motion to Award the bid to CMG for SID 120. Motion seconded by Hert. On a voice vote, the motion was unanimously approved. 6/0

**\*\* CONFERENCE CALL WITH ALDERMAN RANDY ANGEVINE WAS THEN TERMINATED.**

**MAYOR:** Koebbe then asked if there were any other public comments on the remaining agenda. There being none. We continued with the rest of the regular meeting.

### **STAFF REPORTS**

**Public Works:** Vandersloot requested the Council's approval on:

- Final Pay Estimate for EHC (\$9689.08) Colstad made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved. 5/0
- Interstate Engineering Contract for WWTP (\$41, 277) Kepp made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.
- Award bid for flusher truck to JMG Contracting (\$2222.22) Wemple made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- Contract with Tetra Tech to include the corrective action on tank/1994/ (\$5357.25) Wemple made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**Finance/Administration:** Jail House Gallery submitted their annual budget request. Colstad asked about the Gallery renting out the room from the Chamber Office. Koebbe asked that this be TABLED until more information could be gathered on this option.

**Legal:** Snively asked the Council to approve a Special Events Permit for the HVFD to be used at the Extreme Days on Saturday August 11. Kepp made the motion to approve the Permit and to waive the fee. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**Economic Development:** McDowell asked the Council to approve the appointment to TRA Board- Chip Watts as the City's representative. Kepp made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

#### **OLD BUSINESS:**

Bill Hodges spoke on behalf of the BHC Memorial Hospital in regard to the closure of Miles Avenue. Hodges stated that the original plan to build a breeze way was cancelled due to the \$900,000 estimated price tag plus the consequences of losing funding if the Clinic and Hospital were actually joined together. So the new plan included possible cutting out sidewalk on the west and south side creating more parking for the front of the hospital and closing off the north side in sense creating a cul-de-sac from the south. Also install a raised walkway from Hospital to Clinic to help the transportation of patients from each building. Hodges stated they hope to have the project completed by spring of 2014. Koebbe stated that he would like to see the City more involved in the planning of this project. Krebs stated it has already been 2 years since this project started and he did not think the City should wait another 2 years. Wemple agreed and said they would like to see something done now. Miles avenue continues to look like a construction zone. Snively then reminded the Council that they had not yet done the Public Hearing to officially close Miles Avenue. Koebbe then stated that he would like to meet with George Minder and/or the Hospital Board along with Snively and Vandersloot to get more information before the Council acts on this issue. The Council agreed.

#### **NEW BUSINESS:**

Cal Cumin from the City County Planning Board presented to the Council a Subdivision for Conrad Yerger. After a lot of discussion it was determined that the subdivision could proceed if the letter of conditional approval was modified to include the following:

- ✓ A certificate of title abstract, not less than 30 days old, be included with the final plat application.
- ✓ A signature block for the City Planning Advisor be on the final plat.
- ✓ A ten-foot utility easement be placed along the street frontage of each lot.
- ✓ The requested variance allowing a 1300-foot cul-de-sac is granted.
- ✓ After four of the six lots are issued building permits, buildings are constructed thereon, and the businesses of each are open, the City of Hardin may require that a special improvement district will be created to construct street paving, curb, and gutter along the length of Kokomo Road to City of Hardin standards if the said paving, curb, and gutter have not already been installed.
- ✓ Kokomo Road be not only dedicated to the public but deeded to the City of Hardin.
- ✓ The cost of sidewalk construction, as estimated by a Montana-licensed civil engineer or the Hardin Superintendent of Public Works, on both sides of Kokomo be provided to the City by the lot owners at the time of building permit application.
- ✓ A surface drainage plan for each lot, compatible with Montana Department of Environmental Quality's Circular 8, prepared by a professional engineer, and compatible with the drainage plan for Kokomo Road be provided the City as part of the building permit application for each lot.
- ✓ The restriction of activity within the Whitman Coulee easement that appears on the north end of each lot shall also be included on the deed for each lot.
- ✓ The conditions of the Subdivision Improvements Agreement as reviewed by the Council be complied with.

Colstad made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

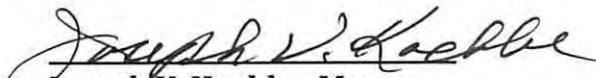
- **Law Enforcement / Landfill:** None
- **Streets & Alleys:** Krebs reported Crow Avenue project almost completed. Should be done in about 3 weeks.
- **Sewer & Water:** Kepp reported that the I-90 Park has had zero progress due to high water table issues.
- **Finance:** Krebs made a motion to approve claims 15194-15293 as presented. With special claims over \$5000 to include 15228-15236-15203-15224-15232. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved. Krebs made the motion to approve the Finance minutes from July 17, 2012. Seconded by Kepp. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** None

**SPECIAL COMMITTEES:** N/A


**RESOLUTIONS & ORDINANCES:**

Kepp moved to approve Resolution 1980; Street Maintenance Dist #2 and Resolution 1981; Street Maintenance Dist #3. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

The meeting was adjourned at 8:38p.m. Upon motion by Wemple and second by Krebs.

  
Joseph V. Koebbe, Mayor

ATTEST:

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for August 21, 2012 was called to order at 7:30pm with Mayor Joseph V. Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Bill Hert was absent. Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (08/07/2012)** Kepp made the motion to approve the minutes as written. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** None

**MAYOR:** N/A

**STAFF REPORTS**

- **Public Works:** Vandersloot recommend approval for Pay Estimate I-90 Park Sanitary Sewer Project to Springline Const. for \$37,173.26. Kepp moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.  
Vandersloot then reported on a letter the City received from DEQ stating that the City Landfill had NO VIOLATIONS. Angevine stated, keep up the good work.
- **Finance:** Dyckman reported that the Taxable Value went up slightly.
- **Legal:** Snively requested approval of the projected cost of SID 121 to include the amended award of including sidewalks. Angevine moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.  
Snively then asked Council to approve giving Staff the power to finalize documents needed for SID 120 & 121 with City Financing. Angevine moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved
- **Economic Development:** McDowell announced that the TRA Board has launched their Budget for 2012/ 2013. He is currently researching oil fields and creating a database.

**OLD BUSINESS:** Jim Seykora spoke to the Council in regards to the BHC Memorial Hospital's plans for Miles Ave. Also present were, Rocky Eggert, Bill Hodges, and George Minder. Krebs stated that he did not like seeing the road looking like a construction zone. Eggert assured Krebs neither did they and improvements would be made as soon as the County workers were done fighting fires. After some discussion, Seykora asked the Council to approve proceeding with closing Miles Avenue, which would require a Public Hearing. Colstad moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved

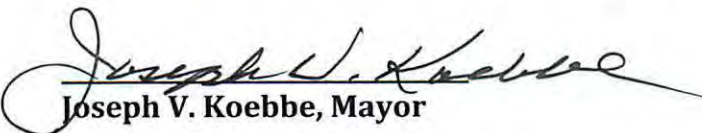
**NEW BUSINESS:** Al Sargent asked the council to provide a 30 or 60 day temporary variance to allow his horses to graze land owned by Virginia Bowman over in the Watson Drive Area. After some discussion the request died for lack of motion.

**COMMITTEE REPORTS:**

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs stated the Crow Ave. should get paved after September 1.
- **Sewer & Water:** Progressing Slow on the I-90 Park Project.
- **Finance:** Angevine moved to approve claims 15289, 15294-15309 as presented, to include Special Claims 15294, 15306, 15298, 15299, 15308, 15304. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Got the new slide for Custer Park. And fresh sod in South Park.

**SPECIAL COMMITTEES:** N/A

*The meeting was adjourned at 8:38p.m. Upon motion by Wemple and second by Angevine.*

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**Public Hearing concerning final adoption of the budget for the 2012-2013 fiscal year; setting levies and assessments and also to determine the permissive medical levy for the group health benefits for the City of Hardin employees.**

Opened at 7:15pm - Dyckman briefly went over the Budget . With no discussion the Public Hearing closed at 7:20.

**COUNCIL MEETING:** The Regular Council Meeting for September 4, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Bill Hert was absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, and Public Works Superintendent Larry Vandersloot.

**MINUTES OF PREVIOUS MEETING (08/21/2012)** Wemple made the motion to approve the minutes as written. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:** Brekkan Green asked the Council what was the protocol on the cross walks and the crossing guard at the Primary School. Snively stated that the street the Guard is standing on with the handheld stop sign is closed to traffic both ways, the traffic traveling on the cross street travels as usual.

**MAYOR:** N/A

**STAFF REPORTS**

**Public Works:**

Vandersloot requested the Council to approve the Interstate Engineering Contract (SID120: \$134,500.00 & SID121: \$95,500.00) Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot asked for the approval of Change Order #1 - I90 Park Sanitary Sewer (+\$717.00) Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot then announced that there was a Preconstruction meeting for SID 121 will be tomorrow (Wednesday) September 5<sup>th</sup> at 10:00 in the Morning, at the PUF.

**Finance:** N/A

**Legal:** N/A

**Economic Development:** Maintenance crew is finishing up at Detention Center and a walk-thru is scheduled for Thursday. Ray Newel sold his building; Jail House Gallery will be displaced.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Karla Lammers did not show up to discuss her Utility bill - Item was tabled.

Brekkan Green asked the Council to consider a variance on the animal ordinance restricting livestock from City limits. She wants to get a miniature pig and it will be living at her residence at 5 S Terry Ave Apt 2 and going to work at Reisig Agency located at 631 N Center Ave. with her. After some discussion, Kepp moved to approve the variance. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**COMMITTEE REPORTS:**

- **Landfill:** N/A
- **Streets & Alleys:** Hydrant line at 3<sup>rd</sup> and Center repaired. Hope to start paving Crow Avenue by end of next week.
- **Sewer & Water:** Laying pipe at the I-90 Sewer project.
- **Finance:** Angevine made the motion to approve Finance Minutes from 8/21/2012. Seconded by Kepp. On a voice vote, the motion was unanimously approved. Angevine made the motion to approve claims 15310-15378,15408,15379 - 15407 as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported that the roof at Custer Park's bathrooms has been completed and looks very nice.

**SPECIAL COMMITTEES:** N/A

**PETITIONS and COMMUNICATIONS:** N/A

**RESOLUTIONS & ORDINANCES:**

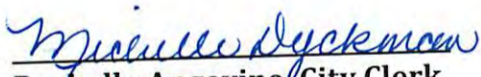
Angevine moved to approve Resolutions;  
1982 Special Lighting District #33  
1983 Special Lighting District #46  
1984 Special Lighting District #54  
1985 Cost of Garbage Disposal to City Property Owners  
1986 Assessing Tax to support the Two Rivers Trade Port Authority  
1987 Mill Levies  
1988 Approving and adoption of the Budget for the City FY2012/2013  
Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Angevine moved to approve Resolution 1989 Special Assessment to be placed on Real Property Tax Rolls (Delinquent Accounts Resolution). Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

The meeting was adjourned at 8:01p.m. Upon motion by Angevine and second by Wemple

  
Joseph V. Koebbe, Mayor

ATTEST:

  
Michelle Dyckman  
Rochele Angevine, City Clerk  
Acting City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for September 18, 2012 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the September 4, 2012 meeting. Motion seconded by Krebs.

**PUBLIC COMMENT:**

Bethany Fuchs spoke to the Council on the changing of how mail might be delivered to the residents of SID 121. It was her wish to continue to receive mail via a mailbox posted at the street in front of her property. Gerald Pattyn spoke in favor of Multiple Unit Lock boxes stating that is the most secure way to receive mail, and also that does not block the sidewalks like mailboxes at every house does. Toni Guay spoke in favor of having the mailboxes just as they were before the SID. Other options of mail delivery are being researched by the City and the USPS.

**MAYOR:** N/A

**STAFF REPORTS**

• **Public Works**

Vandersloot recommended the Council approve Change Order #1 to CMG Construction for (-\$135,800) for SID 120. This is for the removing the concrete flatwork, and also includes the removal of the road filter fabric and the sod. Krebs moved to approve Change Order with the three items being removed. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Vandersloot then requested that the City rebid the concrete flat work (i.e. sidewalks, driveways, etc) for SID 120 Krebs moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Vandersloot requested approving a water hydrant and use of water for the HRC Courtyard at 3<sup>rd</sup> street and Center. It would be similar to what the City gave the 4H at the "Triangle" Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved with Angevine abstaining.

Vandersloot asked for the Council to approve the requirement of flow-able fill be used by contractors when digging up roads. Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot then briefed the Council on the Resolution 1990, requiring watering restrictions beginning on October 1. The restriction is for watering lawns and is to help the City maintain enough water in the water towers if an emergency was to happen.

There is a Hardin Water Treatment Plant Pre-construction conference for Monday, September 24<sup>th</sup> at 1:00pm.

- **Finance/Administration:** Dyckman issued the Budget books and shared a couple of points with Council. She then reported that the Resolution for the Water bond is tentatively scheduled for October 16. There is also the possibility of refinancing some of the other loans.
- **Legal:** Snively stated that the Wanda Kile trial was beginning on Friday September 21, 2012.
- **Economic Development:** McDowell reported that he has sent out a lot of "pitch" letters and has received more feedback over the last 6 weeks than the 2 years previous. Also that there will be a SPECIAL – TRA Board meeting Thursday @ 5pm.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Cal Cumin spoke on behalf of New World Energy Subdivision, asking for the Council's approval on the preliminary plat of New World Energy Subdivision, a two-lot subdivision located in the SE4 of Section 11, T1S, R33E, PMM, subject to the following conditions: A drainage plan must be prepared prior to the issuance of a building permit for Lot 2 and this

provision be included in the revised Subdivision Improvements Agreement. A title report must be submitted with the final plat that is no older than 30 days. City planner's signature space be provided on final plat. Waiver of Right to Protest be included in the Subdivision Improvements Agreement. Krebs moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

Cumin then announced a City-County Planning Board meeting in October will approve the Housing Study report.

**COMMITTEE REPORTS:**

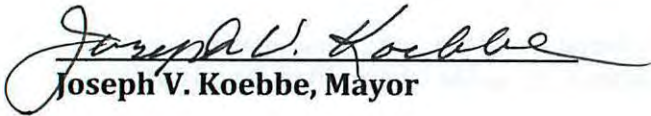
- **Landfill:** N/A
- **Streets & Alleys:** N/A
- **Sewer & Water:** N/A
- **Finance:** Angevine made the motion to approve claims as presented: 15409-15424 With Special Claims being 15421, 15410, 15411. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported that the slide, teeter totter and bench installed in Custer Park looks great and is always being used. The bathrooms will be closed October 1, 2012.

**RESOLUTIONS & ORDINANCES:**

Resolution 1990- Establish Rules Concerning Consumption of Water. Kepp moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

FIRST READING: Ordinance 2012-06 Amending Title 5 Regarding Business License. Angevine moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved

The Mayor announced Public Hearing - October 2, 2012 at 7pm.  
There being no further business, the meeting was adjourned at 7:54 p.m.

  
Joseph V. Koebbe, Mayor

**ATTEST:**

  
Rochelle Angevine, City Clerk



**PUBLIC HEARINGS:**

**ORDINANCE 2012-06:** Authorizing the Amendment of Title 5, Chapter 1 Regarding Business Licenses. The hearing opened at 7:00 p.m. There was no discussion. The hearing closed at 7:02 p.m.

**CLOSURE OF MILES AVENUE** between WEST FIRST AND DIVISION: Jim Seykora spoke on behalf of the Hospital Association and introduced two letters of support. There was no further discussion, and the hearing was closed at 7:07 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for October 2, 2012 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Jeremy Krebs, and Jerry Wemple. Alderman Randy Angevine absent.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public. City Clerk Rochelle Angevine absent.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the September 18, 2012 meeting. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT:**

Virginia Bowman asked about getting water to the area where she lives on North Custer in the Watson Drive area. Vandersloot replied it would probably take an SID. The Mayor added it would be in the hands of the residents to initiate any further action.

**MAYOR:** The ribbon cutting for the Shopko store will be on October 18 at 8:45 a.m.

**STAFF REPORTS**

- **Public Works:** Vandersloot recommended the Council approve Pay Estimate #2 to Springline Construction for \$99,391.58. Kepp made the motion. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- **Finance:** Dyckman requested approval of the Pledge Report for 6/30/12. Kepp made the motion. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.
- **Legal:** Snively stated that in the Wanda Kile trial, the City was found negligent and awarded \$37,500.
- **Economic Development:** McDowell reported that hopefully a buy/sell between New World Energy and Koyama will be prepared in about 30 days. There are also some establishments looking to locate in Hardin. In addition to Shopko, Buffalo Feathers will be opening on October 19. Mike Harling will be reviewing proposals with the bond holders on October 10.

**OLD BUSINESS:** N/A

**NEW BUSINESS:**

Kepp made the motion to close Miles Avenue between West First Street and Division. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

Rocco Cooper requested an exception for a 1980 mobile home he would like to bring into town. The request died for lack of a motion.

**COMMITTEE REPORTS:**

- **Landfill:** N/A
- **Streets & Alleys:** Krebs noted that both SIDs 120 and 121 are moving along with storm sewers being installed. Colstad asked about Operation Sparkle. Vandersloot indicated that "alley clean-up" should be in the middle of October.

Krebs made the motion to accept the committee's recommendation to authorize the Mayor to sign the necessary documents to obtain a ten foot easement in front of the storage units on 13<sup>th</sup> Street owned by Jeffrey Hooker. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Krebs made the motion to accept the committee's recommendation to reject Bill Hodge's counter offer for obtaining a 30 foot easement across his property on Parker Lane. If no agreement is reached with Mr. Hodges, then the City should proceed with the construction of a roadway from Highway 47 east to the City's Lift Station. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

- **Finance:** Krebs made the motion to approve claims as presented:

	CLAIM No.		Monthly Total
August, 2012	15459	\$	1,077.50
September, 2012	15425 - 15458 15460 - 15512 15515 - 15518		\$169,074.78
October, 2012	15513, 15514 15519 - 15545		\$4,492.00
<b>Claims Total</b>		\$	<b>174,644.28</b>
<b>September Payroll</b>		\$	<b>121,644.07</b>
<b>TOTAL Submitted</b>		\$	<b>296,288.35</b>

INTERSTATE ENGINEERING, INC.	15510	3,653.18
INTERSTATE ENGINEERING, INC.	15511	7,787.95
MT DEPARTMENT OF ENVIRONMENTAL QUALITY	15438	10,543.10

Seconded by Colstad. On a voice vote, the motion was unanimously approved.

- **Sewer & Water:** Kepp made the motion to accept the committee's recommendation to pay for Leo Seder's pump station. Motion seconded by Hert. On a voice vote, the motion was unanimously approved.

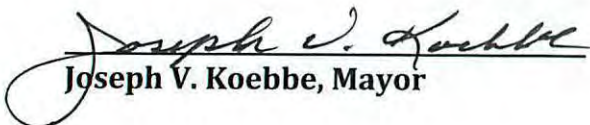
The contractors showed up this afternoon to start upgrades in the Water Plant. The Lift Station in the I-90 Park subdivision is scheduled to start up tomorrow.

- **Parks & Playgrounds:** N/A


**RESOLUTIONS & ORDINANCES:**

SECOND READING: Ordinance 2012-06: Authorizing the Amendment of Title 5, Chapter 1 Regarding Business Licenses. Kepp moved to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

There being no further business, Wemple moved to adjourn the meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved. The meeting was adjourned at 7:56 p.m.

  
Joseph V. Koebbe, Mayor

ATTEST:





**COUNCIL MEETING:** The Regular Council Meeting for October 16, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Kenton Kepp, Randy Angevine and Jerry Wemple. Bill Hert and Jeremy Krebs were absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, and several members of the public. Public Works Superintendent Larry Vandersloot was absent.

**MINUTES OF PREVIOUS MEETING** Kepp made the motion to approve the minutes as written. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.

**PUBLIC COMMENT-** Bill Hodges, on behalf of Big Horn County Memorial Hospital, wanted to thank the Council for agreeing to close Miles Avenue off. They hope to have a bid from Melville Concrete for curbing and plan to put rocks and trees/bushes in the space.

Then Bill Hodges wanted to address the corner of Sugar Factory Road and Hwy 47, where there was just a big accident. Hodges claimed it could have been avoided if the shrubbery on Heth's property were removed. Mayor Koebbe stated that the City would look into it.

Jon-Darr Matovich indicated that he was concerned about the intersection of Montana 313 and S 3<sup>rd</sup> street; there is a blind spot due to the Sunset Village sign and the shrubbery on the opposite side. Matovich asked if the City could look into that. The Mayor agreed that someone one would check on that.

Finally Hodges on behalf of the City/County Planning Board announced the Housing Study was all done and was in need of a couple or tweaks before Cal Cumin would be presenting it to the City on November 6, 2012. Hodges said the biggest problem area is the trailer courts.

**MAYOR:** Mayor Koebbe stated that he has been researching housing authorities and he hopes the City will become more active.

#### **STAFF REPORTS**

- **Public Works:**

- On behalf of Vandersloot. Kepp asked for approval on Pay Estimate #1 (CMG SID 120) for \$31,051.52. Angevine made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved
- Kepp asked for approval for Pay Estimate #3 (Springline I-90 Sewer) \$55,592.44 Angevine made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved
- Kepp requested approval for Change order #1 (Crow Ave Project) +\$1445.69 Angevine made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved and then Kepp requested approval on Pay Estimate #1 & FINAL (Riverside Crow Ave Project) \$164, 964.44 Angevine made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved

- **Finance:** N/A

- **Legal:** N/A

- **Economic Development:** McDowell reported that he was still following up with Lee Hale at New World Energy. Yochum is interested in the Rail Spur improvements, as is Two Rivers Oil (Hammond) with their addition. Flowers Expressions has gone out of business, that business loan was secured thru Beartooth RC&D.

**OLD BUSINESS:** Bill Hodges spoke on the Easement proposal; and his rational for his asking price. Hodges stated he was lead to believe that the Council did not act on this request but now knows that it was, however he still discussed an offered made previously by Vandersloot and after some discussion between Hodges and Council. Kepp stated he would offer Hodges the original deal, if he could get the Council to approve. Hodges accepted that offer per council's approval.

**NEW BUSINESS:** N/A.

**COMMITTEE REPORTS:**

- **Landfill:** None
- **Streets & Alleys:** None
- **Sewer & Water:** N/A
- **Finance:** Angevine made the motion to approve Finance minutes from October 2, 2012. Seconded by Colstad. On a voice vote, the motion was unanimously approved. Angevine made the motion to approve claims 155546-15573, with special claims as presented. Seconded by Wemple. On a voice vote, the claims motion was unanimously approved. Angevine then moved to approve the Finance Committee recommendation that there be a cut-off date for claims so that Council can review claims before Tuesday. The goal for this is to eliminate the Council's need to show up early to Council Meetings. Seconded by Kepp. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** N/A

**SPECIAL COMMITTEES:**

**RESOLUTIONS & ORDINANCES:**

- Resolution 1991 – Rescind Emergency - Fire Restrictions. Moved to approve by Kepp. Seconded by Angevine. On a voice vote, the motion was unanimously approved.

1<sup>st</sup> Reading: Ordinance 2012-07 – Amendment of Title 6: Dog and Cats/Kennels. Moved to approve by Angevine. Seconded by Colstad. On a voice vote, the motion was unanimously approved

Mayor Koebbe announced a public Hearing on November 6, 2012 at 7:25pm for Second Reading of ORDINANCE 2012-07.

The meeting was adjourned at 8:04p.m. Upon motion by Wemple and second by Angevine.

  
Joseph V. Koebbe, Mayor

ATTEST:

  
Rochelle Angevine, City Clerk





**PUBLIC HEARINGS:** opened 7:28pm for ORDINANCE 2012-07: Mayor Koebbe stated that this ordinance will be cancelled out due to multiple changes made after the first reading. There was no discussion. The hearing closed at 7:29 p.m.

**COUNCIL MEETING:** The Regular Council Meeting for November 6, 2012 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Public Works Superintendent Larry Vandersloot, and several members of the public. Finance Officer Michelle Dyckman was absent.

**MINUTES OF PREVIOUS MEETING** Wemple made the motion to approve the minutes as written. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved. (5/0)

**PUBLIC COMMENT-**

**MAYOR:** Mayor Koebbe stated that Bill Hert's has moved out of Hardin and submitted a letter of resignation for Alderman Ward 2, effective immediately. So The Mayor announced that that position will needed to be filled.

**STAFF REPORTS**

▪ **Public Works:** Vandersloot reported that SID 121 is moving along really well. SID 120 is really slow. Water Treatment Plant has had a couple of "bugs" in the temporary plant. Currently 100% of the City water is being processed thru the temporary plant. Vandersloot requested approval on Pay Estimate #2 CMG for SID 120; Krebs made the motion to approve Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

**Finance** Vandersloot requested approval on Draw #3 for the Water Treatment Plant project. Kepp made the motion to approve Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

▪ **Legal:** Snively informed the Council on the Insurance Service Organization (ISO) report that Hardin was being dropped from a 5 to a 4, due to current building regulations. City will appeal because the City adopts the current state regulations.

▪ **Economic Development:** McDowell reported that there were two ribbon cuttings this week. He also continues to help Two Rivers Oil with a work force grant.

**OLD BUSINESS:** Kepp moves to approve offering Bill Hodges the original easement deal for his property, as discuss at last Council meeting. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved. Snively said he would draw up the paperwork and contact Hodges.

Cal Cumin reported on the Housing Study done by the City/County Planning Board (CCPB). Based on this study; the CCPB's recommendation to the City of Hardin was to create a Housing Authority. Mayor Koebbe thanked the CCPB for the time and effort that went into this study and that he was in favor of creating a Housing Authority and Koebbe along with Snively would continue to work in that direction.

**NEW BUSINESS:** Katie Miller asked the Council to consider reversing a tax charge on a property that she recently purchased. Mayor Koebbe stated that she would need to be added to the agenda for next Council and return then with her request in order for the Council to act.

**COMMITTEE REPORTS:**

- **Landfill:** None
- **Streets & Alleys:** None
- **Sewer & Water:** None
- **Finance:** Angevine made the motion to approve Finance minutes from October 16, 2012. Seconded by Kepp. On a voice vote, the motion was unanimously approved. Angevine made the motion to approve claims 15574-15650, with special claims as presented. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** None

**SPECIAL COMMITTEES:** CCPB next meeting on November 12, 2012.

**RESOLUTIONS**

- Angevine made the motion to approve **Resolution 1992** - Water Bond. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- Kepp made the motion to approve **Resolution 1993** - Tax Compliance. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.


**ORDINANCES:**

**2<sup>nd</sup> READING - Ordinance 2012-07:** As previously discussed and following recommendation to 'cancel' Ordinance 2012-07, Angevine moved to approve Ordinance 2012-07. Motion seconded by Krebs. On a voice vote, the motion was unanimously FAILED.

**1<sup>st</sup> READING - Ordinance 2012-09:** Kepp made the motion to approve Ordinance 2012-09 Amendment of Title 6 Chapter 2- Annual Permit 6 or more Dog & Cats with the changes as discussed by Council. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Mayor Koebbe announced a Public Hearing on November 20, 2012 at 7:15pm for Second Reading of ORDINANCE 2012-09.

The meeting was adjourned at 8:36p.m. Upon motion by Wemple and second by Angevine.

  
Joseph V. Koebbe, Mayor

ATTEST:

  
Rochelle Angevine, City Clerk



**Public Hearing:** Ordinance 2012-09. Amendment of Title 6 Chapter 2 / Annual Permit for 6 or more dogs/cats; opened at 7:15pm:

Laurie Tschetter stated that older cats should be exempt after a certain age or owners should be compensated if they die during the year. Koebbe said the City will look into that. No further discussion Public Hearing closed at 7:19pm.

**COUNCIL MEETING:** Upon roll call the following Aldermen were present: Carla Colstad, Kenton Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple. Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING (11/06/2012)** Kepp made the motion to approve the minutes as written. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. 5/0

**PUBLIC COMMENT:** Richard Gonzales spoke about being shut off access from a public road. He asked that the City either enforce the public road or split the difference. Mayor Koebbe said Snively is looking into this.

**MAYOR:** Koebbe stated that Cheryl Smiley the part-time City Court Clerk has submitted her letter of resignation effective November 30. Judge Winburn indicated that with the warrant round up, she would like to wait until after the first of the year before trying to fill this position.

#### **STAFF REPORTS**

- **Public Works:**

Vandersloot asked for approval on the following items:

- Change order – CMG for SID 120 (+\$7,776) Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Pay Estimate 1 – Riverside (\$378,417.05) Krebs made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- Pay Estimate 1 – Dick Anderson (\$373,920.23) Kepp made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Vandersloot then updated the Council on following items;

- SID 120 is finally starting to get things done.
- WTP Project is moving extremely slow.

- **Finance:**

Dyckman asked that the Council approve Draw Request (WTP project) \$ 377,697.20 Kepp made the motion to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

- **Legal:** N/A

- **Economic Development:**

Mc Dowell reported on several new businesses that would be opening up around Hardin and has been doing some research on Housing opportunities.

#### **OLD BUSINESS: N/A**

#### **NEW BUSINESS:**

Chris Mehus from Beartooth RC&D presented their annual update on projects and services they offer and have provided.

Katie Miller asked the Council to remove a weed mowing bill placed on a property taxes of property she purchased after the fact. Snively recommended to Council that Miller had to pay the taxes and then bring receipt into the City for a refund. Colstad moved to approve the City to process a check for \$230 +/- to Miller upon proof of receipt. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.


- **Landfill (Law Enforcement):** N/A
- **Streets & Alleys:** N/A
- **Sewer & Water (President):** N/A
- **Finance:** Angevine made the motion to approve Resolution and Ordinance minutes from 11-06-2012. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Angevine moved to approve claims (14715-14728) as presented. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** N/A

**SPECIAL COMMITTEES:** CCPB did not meet in November

**RESOLUTIONS & ORDINANCES:**

Emergency Ordinance 2012-10: Places an immediately effective 90 days hold on all exterior wall painting within the City limits.. Krebs asked if this included the windows? Snively said it does not include the windows. Angevine made the motion to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

The meeting was adjourned at 8:37p.m. Upon motion by Angevine and second by Wemple.

  
 Joseph V. Koebbe, Mayor

**ATTEST:**

  
 Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for December 4, 2012 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the November 18, 2012 meeting. Motion seconded by Krebs.

**MAYOR:** Koebbe announced that Larry Vandersloot after over 34 years with the City has submitted his letter of resignation. Koebbe thanked Vandersloot for all of his hard work and dedication and that he will be hard to replace. Koebbe then stated that the Resolution and Ordinance Committee had met before and recommended rescinding the Emergency ordinance 2012-10. Angevine moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Mayor Koebbe said that more research on what other towns have done with this type of issue will be done. The Council agreed that some more research should be done.

**PUBLIC COMMENT:** Michael Martin stood and spoke about his art projects around town and the support he has received from the Community. Mayor Koebbe asked if he could meet with him later to discuss this issue. Mark Sargent request that he be removed from the agenda since the issue he wanted to address was taken care of by Council. Betty Crisman, Inez Martinez, Nola Vandersloot (Jailhouse Gallery) spoke in favor of the increase of art around town, specifically the windows. Frank Krebs spoke in favor of the ordinance and thought the public was misled by the articles in the Original Briefs. Mark sergeant stated he only printed what was submitted by the City and is not responsible for content of the Letters to the Editor.

### **STAFF REPORTS**

#### **Public Works**

- Larry Vandersloot recommended awarding the 2012/2013 Snow Removal Bid to the only bidder Myron Koehn. Wemple moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Vandersloot requested approval for Pay Estimate #2 Dick Anderson – WTP improvement project. (\$127,672.59) Kepp moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.
- Vandersloot recommended approving Change order #2 - Springline – I90 Park (-\$7563.25) Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot requested approval for Pay Estimate #4 & Final - Springline – I90 Park (\$28,814.63) Kepp moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved

**Finance/Administration:** Dyckman requested approval of Draw Request

Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

**Legal:** N/A

**Economic Development:** McDowell reported that the new business Aarons is currently taking applications and he has referred a 3<sup>rd</sup> party interested in the Flowers Expression Building to Beartooth RC&D.

**OLD BUSINESS:** Jim Seykora on behalf of the Big Horn County Memorial Hospital wanted to thank the Council for closing Miles Avenue and he submitted several pictures of the progress that has been made to the area.

**NEW BUSINESS:** N/A

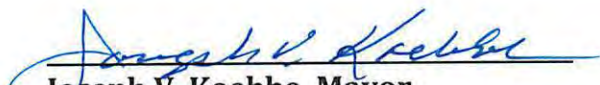
**COMMITTEE REPORTS:**

- **Landfill:** N/A
- **Streets & Alleys:** SID 121 completed. SID 120 moving along. City putting gravel on Parker Road,
- **Sewer & Water:** WTP project is behind schedule.
- **Finance:** Angevine made the motion to approve claims as presented: 15704-15777 With Special Claims being 15746, 15725, 15745, and 15716. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** N/A

**RESOLUTIONS & ORDINANCES:**

- Resolution 1994 – Annexation Stoddard: Angevine moved to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.
- Resolution 1995 – Curb & Gutter 1013 Rangeview: Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Resolution 1996 – Health Insurance for Retired Employees: Krebs moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

There being no further business, the meeting was adjourned at 7:56 p.m. Upon motion by Wemple and second by Angevine.

  
Joseph V. Koebbe, Mayor

ATTEST:

  
Rochelle Angevine, City Clerk



**COUNCIL MEETING:** The Regular Council Meeting for December 18, 2012 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Kenny Kepp, Jeremy Krebs, Randy Angevine and Jerry Wemple.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

**MINUTES OF PREVIOUS MEETING:** Kepp made the motion to approve the minutes as written from the November 18, 2012 meeting. Motion seconded by Krebs.

**MAYOR:** Koebbe requested approval of appointing Darren Zent to fulfill the remainder of Bill Hert's term in Ward 2. Angevine moved to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Mayor then Asked Zent to sit with the Council, however he could not vote on items until he was sworn in.

**PUBLIC COMMENT:** N/A

### **STAFF REPORTS**

#### **Public Works**

Larry Vandersloot recommended approval of the following:

Aarons Signage: Krebs moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved

Aarons Awning: Krebs moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Change Order #1 – Riverside – SID 121 (+\$682.72): Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Pay Estimate #2 – Riverside – SID 121 (\$89,666.66): Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Hold until Lien waivers clear

Change Order #3 - CMG – SID 120 (+\$4398.00): Colstad moved to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

Change Order #4 - CMG – SID 120 (+\$7098.28): Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Pay Estimate #3 – CMG – SID 120 (134,365.47): Krebs moved to approve. Motion seconded by Angevine. On a voice vote, the motion was unanimously approved.

Consult Agreement / Interstate Engineering – Parker Drive Box Culvert: Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Dick Anderson request for a Holiday shutdown on the WTP Project: Kepp moved to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Coal Ash Agreement: Colstad moved to approve. Motion seconded by Wemple. On a voice vote, the motion was approved. Angevine abstaining.

Water & Sewer Investment Fees: Kepp moved to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Lessard Storm Drain Project: Krebs moved to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

Vandersloot has been discussing with In-Control Management an agreement to support the Water Treatment Plant's computer system. Morrison\_Maierle (M\_M) will no longer have access to this work station.

**Finance:** Dyckman updated the Council on the Annual Report, which is due by the end of the year. Dyckman reported that overall the budget looks pretty good

**Legal:** N/A

**Economic Development:** McDowell reported he has been catching up on a lot of administrative duties. There is a TRA meeting Thursday at 5pm to select new Board members.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** N/A

**COMMITTEE REPORTS:**


- **Landfill:** N/A
- **Streets & Alleys:** Krebs reported that SID 120 is about 40% complete and currently on Winter shutdown.
- **Sewer & Water:** N/A
- **Finance:** Angevine moved to approve the minutes from the Resolution and Ordinance Committee meeting from December 4, 2012. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- Angevine made the motion to approve claims as presented: 15778-15819. With Special Claims being 15729, 15806, 15812 - 15816. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** Discussion was held on a liner for the ice skating rink. It was suggested that the group who helps to maintain the rink try to get a tarp from one of the grain piles to use as a liner.

**RESOLUTIONS & ORDINANCES:**

FIRST READING: Ordinance 2012-08 - Title 6 /Chapter 2 Regarding Dogs and Cats (Tether)

Colstad moved to approve. Motion seconded by Wemple. On a voice vote, the motion was unanimously approved.

There being no further business, the meeting was adjourned at 8:24 p.m. Upon motion by Wemple and second by Angevine.

  
Joseph V. Koebbe, Mayor

ATTEST:

  
Rochelle Angevine, City Clerk

